

PRAC Minutes  
November 4th, 2024  
In Person and Via Zoom

**Present:** Maria Coulson, Dana Emerson, Eresa Puch, Lauren Servais, Alexander Jones, Lisa Morse, Tony Clark, Diamond Alexander, Aline de Souza, Giovanni Carbonaro, Kaveh Manshour, Colleen Mihal, Holley Shafer

- **The new charge/description for the Facilities Planning and Safety Committee**
  - The Facilities and Safety Planning Committee (FSPC) operates as a subcommittee of the Planning and Resource Allocation Committee (PRAC) to ensure faculty, staff, and student involvement by providing feedback, making recommendations, and sharing information regarding the planning, design, construction, safety, upkeep, and use of district-owned facilities to foster an equitable, inclusive, and accessible experience for all constituents. In alignment with our board policy and procedures, the Facilities and Safety Planning Committee (FSPC) acknowledges the district occupancy of indigenous land and honors the protection and history of its cultural elements.
  - *THIS COMMITTEE WILL TRANSITION INTO THE ENVIRONMENTAL ACTION COMMITTEE DURING FALL 2024, AT WHICH TIME KLAUS CHRISTIANSEN AND SADIKA SULAIMAN HARA WILL BE THE ADMINISTRATOR REPRESENTATIVES.*
  - View [Environmental Action Committee Charge](#)
  - SB 553 (Eresa) Safety Committee cannot be the same as the Environmental Committee
  - Yes, we want to have this committee; Committee members should be responsible for creating the charge.
  - More input is needed and then this can be brought to each constituent group/ President's Office.
- **Presentation Template**
  - [View draft letter here.](#)
    - ☐ Draft letter has been approved by PRAC and will be sent to the Deans/Directors on 11/4/24.
  - [View PRAC Presentation template here.](#)
    - ☐ Program review slide is important
    - ☐ Has to be data driven
    - ☐ What slides and information is most important?
- **Future Business**
  - **The next meeting will be held on December 4, 2024.**