

PRAC Minutes
February 4th 2025
In Person and Via Zoom

Present: Maria Coulson, Dana Emerson, Eresa Puch, Lauren Servais, Alexander Jones, Lisa Morse, Tony Clark, Diamond Alexander, Aline de Souza, Giovanni Carbonaro, Kaveh Manshouri, Colleen Mihal, Holley Shafer

1. Welcome and pleasantries

2. Proposed new working group focused on accreditation

- Term “working group” vs “committee”

3. PRAC meetings/agendas and outcomes for Spring 2025

- **Proposal – focus on P is for planning**
- **What do we want to have managers share with us? What would be most meaningful for us as a committee to help the College move forward?**
- Attention to the “allocation” part of PRAC as part of the whole process
 - What is the plan?
 - What is the priority and why?
 - This is something we do on a regular basis to inform folks of what is going on
- Agendas and outcomes
 - Several PRAC members expressed concern that all of the work that went into previous recommendations were never discussed after the recommendations were submitted to the President’s Office.
 - What was the outcome? Which recommendations never came to fruition and an what is the explanation.
 - A need for more transparency; better follow up communication.
- Solutions
 - PRAC should not be viewed as a way of getting money.
 - PRAC is a way to assess the needs of each department and to come

up with all of the best possible solutions to move forward.

- It could be purchasing, allocation, tabling projects based on priority etc.

A. Scheduling PRAC presentations

- a. Focus on what we want to hear
- b. Mini Program Review
 - i. Can we put all requests into the Program Review?
 - ii. Can Program Review be done more frequently than every 6 years?
- c. More transparency with Executive Team
- d. Dana to have casual conversation with Deans/Directors at 2/18/25 meeting to discuss presentation outline/schedule.
- e. 1st presentation to start last week in February? Tentative.

B. To include in presentations:

- a. Visions/ overarching enrollment trends
- b. How is your department currently reallocated?
 - PRAC can be a time to share collective wisdom.
- c. Personnel
- d. Function of program for college
- e. Data that informs priorities

- **The next meeting will be held on February 24th, 2025.**