

PRAC Minutes
January 26, 2026
Via Zoom

Present: Dana Emerson, Eresa Puch, Lauren Servais, Lisa Morse, Shaila Arbona, Diamond Alexander, Colleen Mihal, Holley Shafer, Dayna Quick

1. PRAC presentations must include the following components:
 - Resource Request: Description of the item, staffing, or funding being sought.
 - Rationale for Request: Clear justification aligning with program needs, planning data, or institutional goals.
 - Ranking of Request: Prioritization within the submitting area.
 - Proposed Deadlines:
 - February will be used as presentation preparation time.
 - Proposals due by March 2
 - Presentations begin March 23
 - Presentations conclude April 20
 - IEC presentation at PRAC May 4
 - ****If there are no departmental requests, dean/director will provide a brief 10 minute update/presentation on the status of their current programs.**

2. PRAC would like clear guidelines identifying which types of requests fall under PRAC's responsibility:
 - a. What category of requests relate specifically to planning and resource allocation and therefore should come to PRAC instead of other committees:
 - i. Technology requests should route to the TPC.
 - ii. Equipment requests should route to the IEC.

3. Program Review
 - a. New template is in progress.
 - b. Looking to narrow down requirements to the essential components until the PR template is ready for use so managers can pull out data/resource requests directly from their review.

4. This proposed PRAC request process is considered transitional and temporary and intended as a precursor for building a stable, long-term plan once Program Review is fully operational.

5. The following is the tentative proposed presentation schedule:

March 23	Arts, Humanities, Library, Learning Communities (except MESA)
April 6	Math and Sciences, Enrollment Services, President's Office
April 13	CTE including Nursing, OIM
April 20	AVP Counseling, Athletics/Student Health/SAA/SAS
April 27	IEC/Discussion
May 4	Final Discussion