

PRAC Minutes

May 5th 2025

Via Zoom

Present: Maria Coulson, Dana Emerson, Eresa Puch, Lauren Servais, Alexander Jones, Lisa Morse, Tony Clark, Diamond Alexander, Aline de Souza, Giovanni Carbonaro, Kaveh Manshouri, Colleen Mihal, Holley Schaefer

1. AVP Presentation

- a. COM Counselor embedded at high schools (12 units - split across 4 high schools)
 - i. \$50,535.82
- b. Transfer Program Funding
 - i. Berkeley TAP
 - ii. \$15,000
- c. Child Development Program CSC Specialist I position
 - i. To ensure ratios between classrooms as enrollment expands
 - ii. \$100,000

2. Math, Science, Business and MESA

- a. Climate Change Solutions Community of Practice
 - i. The CoP receives six virtual sessions from a subject matter expert (recruited by Energize Colleges), a Q&A, and breakout sessions etc. Each session provides topic -specific resources in Canvas that can be adopted and used by CoP in their course work, thus allowing faculty to begin introducing and integrating sustainability into their existing curriculum without requiring modification.
- b. Life/Earth Sciences Lab Tech Increase
 - i. The department has a .5 FTE Lab Technician-Museum. We are requesting an increase up to 10 hrs/week. This would serve ~200 students/semester, with combined classes in Geography and Geology. Currently no assistance for ES portion of Life/Earth.
 - ii. \$21,267.42
- c. Microbiology Increase
 - i. Increase of 7.98 units to accommodate 3rd Microbiology section.

- d. Bolinas Field Station Coordinator
 - i. 3 units per semester for a Bolinas Field Station Coordinator. Dean has reallocated her budget to support the Coordinator position for one year, but will need 3 units per semester starting with Spring 2026 (6 units per year moving forward).
 - ii. \$12,633.95
- e. Math/Sciences Administrative support
 - i. Current schedule: 33.375 hours/week (part-time permanent hours) .89 FTE and 4.125 hours/week (temporary hours until June 30, 2025) .11 FTE. The Division used to have 3 Admins. This request would keep us at 2 admins. It should be noted that the Division responsibilities have expanded with The Farm and BFS.
 - ii. \$16,378.68
- f. MESA Counselors
 - i. 6TU per semester (25267.91) and 2TU (8422.63) per summer; MESA students would require this counseling whether in program or not:
 - ii. Will allow MESA to devote funds to student support
 - iii. Sending more students to affirming diversity conferences
 - iv. Providing more peer tutoring
 - v. Expand Ramp up to Research Program
 - vi. Fund hands-on research opportunities for students
 - vii. Demonstrates institutional support of MESA program to CCCCCO – necessary for renewal of grant