

**PRAC Minutes**  
**September 26th, 2023**  
**In Person and Via Zoom**

**Present:** Jonathan Eldridge, David Wain Coon, Kristin Perrone, Patricia Hulin, Eresa Puch, Maria Coulson, Holley Shafer, Lauren Amundson, Dayna Quick, Sofi Todapudi, Meg Pasquel, Colleen Mihal, Jessica De Leon

**Campus Policing and Public Safety**

1. Campus Policing and Public Safety Advisory Council Creation (Mia)
  - Dr. Coon created the Council in January 2023
  - He appointed representatives to the Council in the following weeks
  - The Council first met in March 2023, and has met monthly since that time
  - First, the Council reviewed documents and data related to College of Marin campus safety, and heard from Dr. Stormy Miller Sabia regarding the Police Services Task Force and considered campus safety needs.
  - Next, Council members researched other campus safety models and approaches
  - Then, the Council reviewed and prioritized the Task Force recommendations as well as items of concern identified by the Council in the meetings to-date.
  - The first priority set by the Council is the campus safety model bigger picture, to include mental health
2. Address rumor of COM police department being disbanded (Mia)
3. Topics discussed and considered (Marco)
  - Police Services Task Force report and recommendations
  - Police stop data, patrol statistics
  - COM annual security report
  - COM police department program review
  - Police department job descriptions
  - COM Care reports
  - Discussion of specific issues, such as parking permits and enforcement, opening locked doors
  - Different models of campus safety
  - The Council's interests in a campus safety model
  - At the next meeting, we will focus on identifying various options for a campus safety model
4. Perspective on the work of the Council so far, and student perspective on campus safety (Will)
  - If you know of anyone (students) interested in joining the council, please have them email Mia and state how they would contribute to the council
5. Looking forward, the Council strives to have a campus safety model that serves students and the campuses now (Marco/Will)

**PRAC's next steps are:**

1. Formalize a work plan, which should include the following based on the President's ask:
  - a. Gather data, including current and recent usage, procedures, budget, citations, revenue, expenditures, other colleges' parking practices, and other related information;
  - b. Determine what revenue is associated with parking enforcement and, of that, what stays with the College (versus the state or other external revenue recipients);
  - c. Determine what expenses charged to the parking fund are required to maintain usable parking lots (maintenance, striping, lighting, code compliance, etc.);
  - d. Determine what expenses charged to the parking fund are associated with parking enforcement (permits, citations, patrol, etc.);

- e. Determine any other expenses charged to the parking fund associated with any other items;
  - f. Engage constituents to develop a comprehensive understanding of expectations, needs, and concerns related to parking at College of Marin;
  - g. Identify options for a parking management approach that prioritizes both equitable access and fiscal responsibility.
2. Formalize a timeline for option development that aligns with PRAC's resource request timeline.
  3. Identify participants to complete the work outlined above, including requesting representation from the Advisory Council to ensure connection to its work.

## **Parking Next Steps**

As part of his response to PRAC's Spring 2023 recommendations, President Coon asked PRAC to do the following:

***Engage constituents to review current and possible parking fees and fee structures and make recommendations on how to get the parking fund to a self-support level.*** PRAC issued a charge in fall 2019; however, due to the pandemic this work was never completed.

PRAC planned to convene a task force on parking, charged with:

1. Reviewing current practices, revenue, expenses, and related data;
2. Reviewing other colleges' parking practices, revenue, expenses, and related data;
3. Thinking critically and creatively about how to have an equity-focused, financially responsible, forward thinking parking strategy moving forward
4. Engaging the campus community in significant dialogue;
5. Providing PRAC with one or more recommendations for consideration.

Given our recent conversations we may want to tweak the scope a bit to ensure we cover some of the other parking related concerns. For example, the review of current practices should include what violations are cited, when, and how, and what revenue from citations returns to COM. Please plan to include a representative from the Campus Policing & Public Safety Advisory Council to ensure there is a bridge to the Council's work.

**The next PRAC meeting will be held on Tuesday, October 10<sup>th</sup>, 2023.**