

**Planning & Resource Allocation Committee**

**PRAC Minutes**

**11/21/2023**

**Zoom and In-Person**

**Attendees:** Tony Clark, Jessica De Leon, Kristin Perrone, Janis Olson, Colleen Mihal, Holley Shafer, Meg Pasquel, Patricia Hulin, Maria Coulson, Dayna Quick, Thomas Lambert, Eresa Puch, Jonathan Eldridge, Jon Horinek, Monica Applegate

[Previous Minutes](#) – Approved.

**Material Fee Audit Presentation/Discussion**

- Can't see ancillary detail for P-card expenses.
  - Some aren't coded correctly
  - The main concern is that Banner can't keep all of the detail.
- How can we better track material feeling the 9 organizations (excel sheet)?
  - Best approach is to record data.

**Draft Template Finalization**

- Have one designated spot for GRIT/Program Review so anyone can view it at any time.
  - Listed on the PRAC site (<https://gov.marin.edu/prac>) under 2023-2024 Resources.

**Conclude the FT Kinesiology/Athletics Discussion**

- There is a bit of distrust of Athletics from PRAC because of previous requests.
- But are we (PRAC) telling them who to hire without being in the department?
- Maria to send electronic voting out.

**The next meeting will be held on 1/30/24.**