

Library, Arts & Humanities



PRAC Presentation

February 28, 2023

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Area Overview



Library, Arts & Humanities

● Communication
Communication Studies,
Media Studies, Digital
Journalism & Media Arts

● English & Humanities
English, Humanities,
Philosophy

● Fine Arts
Studio Arts, Art History,
Architecture, Gallery



Performing Arts
Dance, Drama, Music

World Languages &
Cultures
ASL, French, Japanese,
Spanish

Library
Kentfield and IVC

Library, Arts & Humanities



Library, Arts & Humanities

Classified Professionals

4 Administrative Assistants
1 Ceramics/Fine Arts Laboratory Technician
1 Designer Stage Technician
1 Accompanist
4 Library Technician II
1 Library Technician III



83 Faculty

55 Part-time Faculty
28 Full-time Faculty

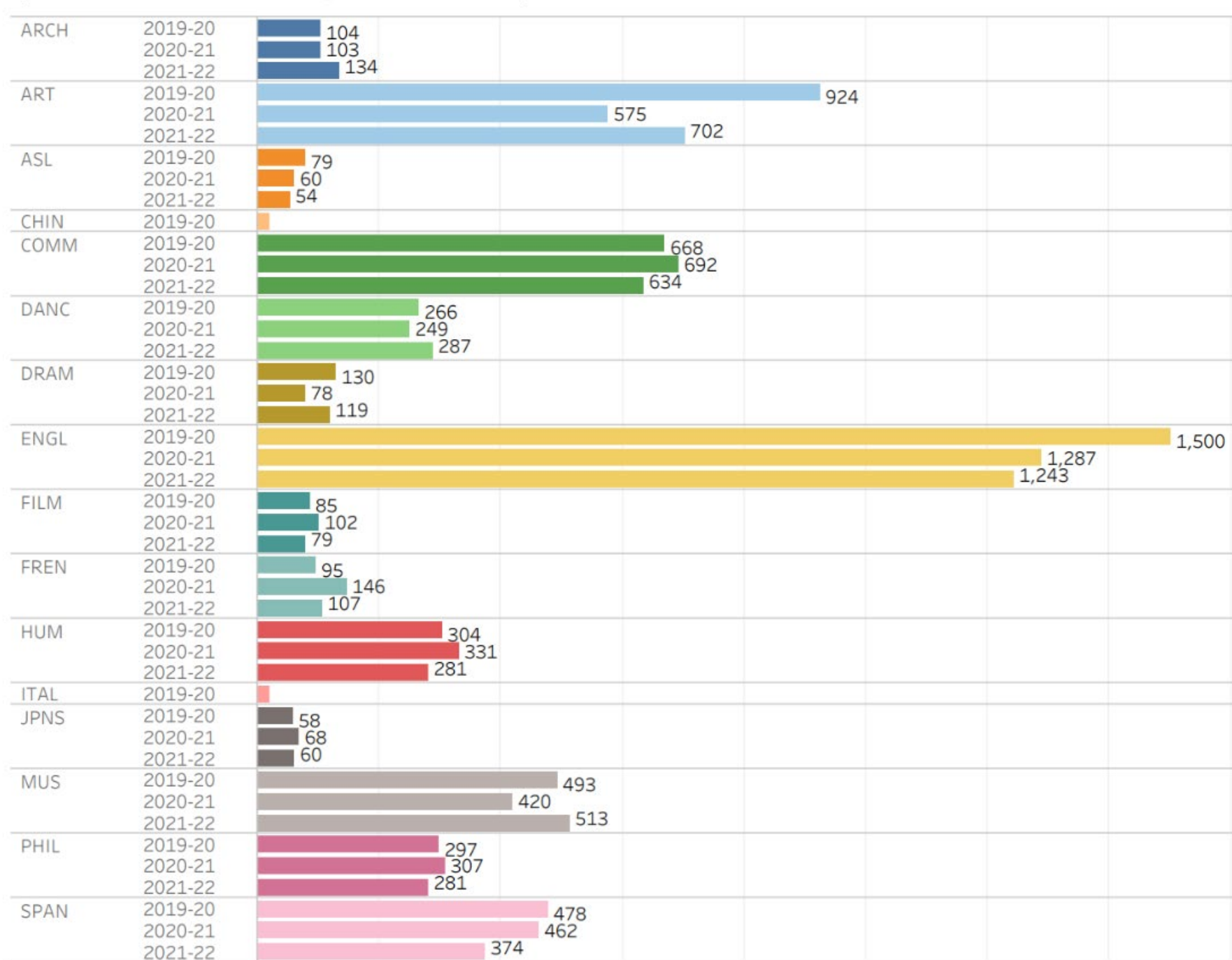
9 Chairs

Communication
English and Humanities (co-chairs)
Fine Arts
Library
Performing Arts (tri-chairs)
World Languages and Cultures

10 Coordinators

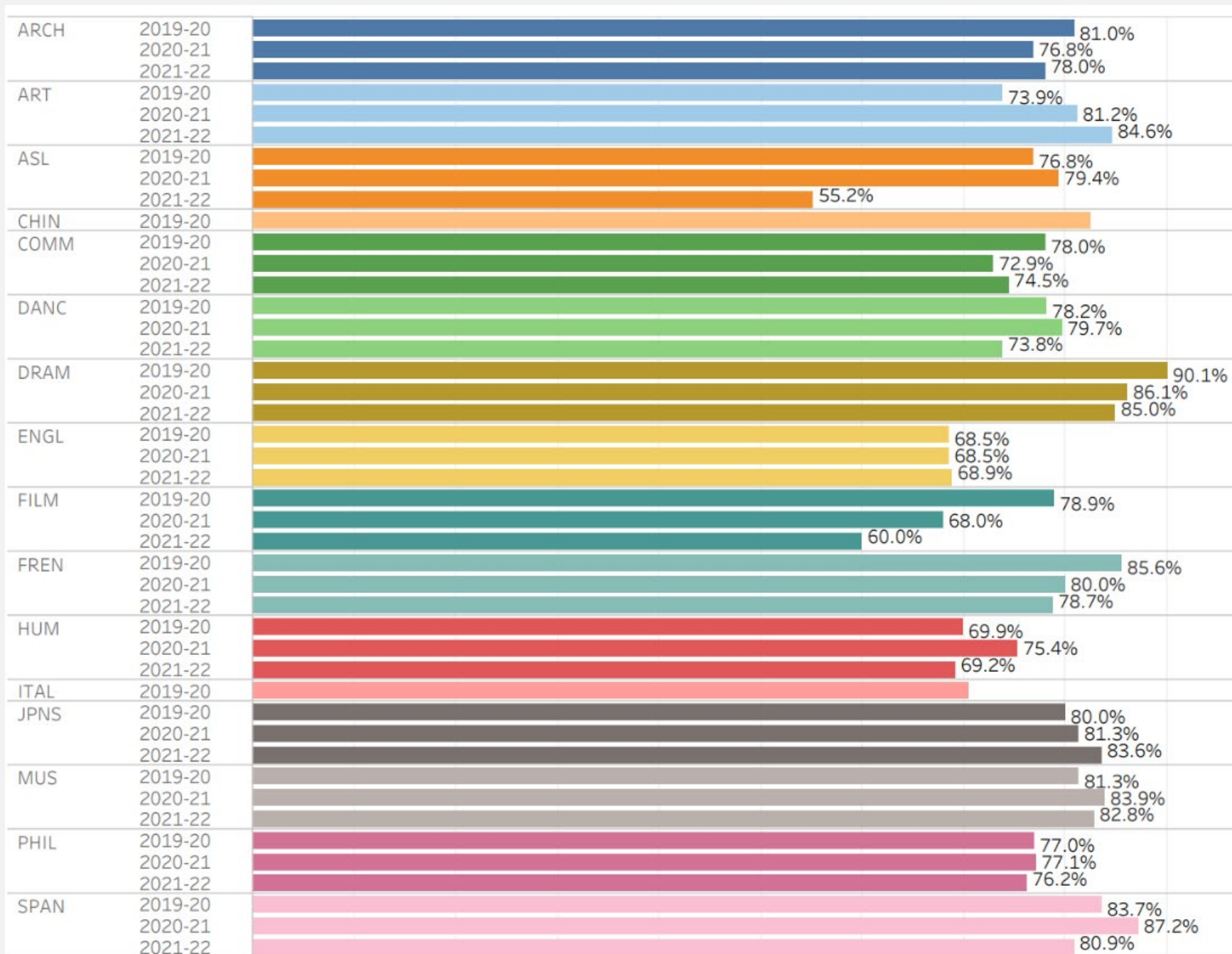
Art Gallery (co-coordinators); Humanities 101; Library;
Media Production; Media Production Facility;
RWL; Dance; Drama; Music

1 Dean



UNDUPLICATED
HEADCOUNT





COURSE SUCCESS



Program/Major	Description	Type	2019-20	2020-21	2021-22	Area Total
Architecture	Architecture	AS	1		3	4
Art	Applied Design 3 Dimensional	AS		1		1
	Applied Design Interior	AS	1			1
	Art	AA	15	6	7	28
	Art Transfer	AA-T	4	4	4	12
Communication Studies	COMM Mass Communications	AA	1			1
	Communication Transfer	AA-T	19	16	14	49
	Liberal Arts Communication Studies	AA	5	9	5	19
Dance	Dance	AA		2	1	3
Drama	Drama	AA		1	2	3
	Drama/Theatre Arts Transfer	AA-T	3	5	2	10
English	English Transfer	AA-T	6	3	2	11
Film/Video	Communications Filmmaking	AA		1	1	2
	Film, TV, & Electronic Trans	AS-T			1	1
Humanities	Humanities	AA	1			1
Music	Music	AA	2	3	2	7
Philosophy	Philosophy Transfer	AA-T	1	1	3	5
Spanish	Spanish	AA	2	8	3	13
	Spanish Transfer	AA-T	5	12	3	20
AY Total			66	72	53	191

ARTS & HUMANITIES DEGREES



Library, Arts & Humanities Budget Overview

Description	Communication	English and Humanities	Fine Arts	Library	Performing Arts	World Languages and Cultures	Library, Arts & Humanities
Permanent Academic Salaries	\$476,478.00	\$1,037,023.00	\$617,998.00	\$364,894.00	\$597,429.00	\$267,682.00	\$3,361,504.00
Permanent Classified Salaries			\$153,203.00	\$377,547.00	\$324,631.00		\$855,381.00
Benefits	\$183,834.00	\$383,981.00	\$356,169.00	\$340,513.00	\$434,364.00	\$106,054.00	\$1,804,915.00
Total Non-Discretionary	\$660,312.00	\$1,421,004.00	\$1,127,370.00	\$1,082,954.00	\$1,356,424.00	\$373,736.00	\$6,021,800.00
PT Faculty	\$110,300.00	\$446,600.00	\$661,900.00	\$159,057.00	\$397,100.00	\$482,500.00	\$2,257,457.00
Classified Hourly			\$10,119.00		\$37,052.00		\$47,171.00
Materials Fees			\$40,285.29				\$40,285.29
Supplies	\$1,729.57	\$3,218.00	\$12,173.00	\$5,650.00	\$36,963.00	\$3,135.00	\$62,868.57
Personal Services	\$550.00		\$18,629.00		\$47,369.00		\$66,548.00
Travel	\$275.00						\$275.00
Dues and Membership	\$165.00			\$300.00		\$220.00	\$685.00
Maintenance Contract/Repairs			\$3,800.00		\$1,723.00		\$5,523.00
Software License					\$1,381.00		\$1,381.00
Rentals					\$2,861.00		\$2,861.00
Other Contract Services				\$54,570.84	\$2,929.00		\$57,499.84
Printing, Postage, Marketing					\$7,560.00		\$7,560.00
Furniture, Fixtures, and Equip.	\$8,250.00		\$14,196.00		\$776.00		\$23,222.00
Books & Periodicals				\$125,954.20			\$125,954.20
Total Discretionary	\$121,269.57	\$449,818.00	\$761,102.29	\$345,532.04	\$535,714.00	\$485,855.00	\$2,699,290.90
Total Budget	\$781,581.57	\$1,870,822.00	\$1,888,472.29	\$1,428,486.04	\$1,892,138.00	\$859,591.00	\$8,721,090.90



Finding Our Way Forward

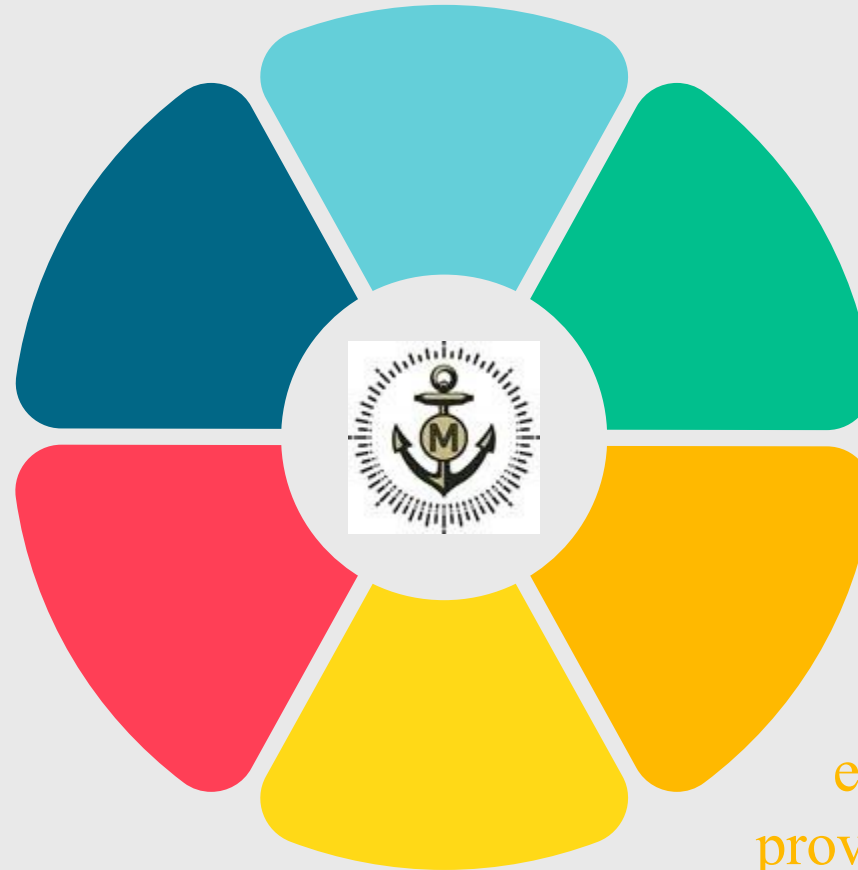


Embodying COM's Mission

Transfer

Lifelong Learning

Community and Cultural
Enrichment



Associate Degrees

Basic Skills Improvement

College of Marin's commitment to educational excellence is rooted in providing equitable opportunities and fostering success for all members of our diverse community

Embodying COM's Values

Student and Community Centered
Education

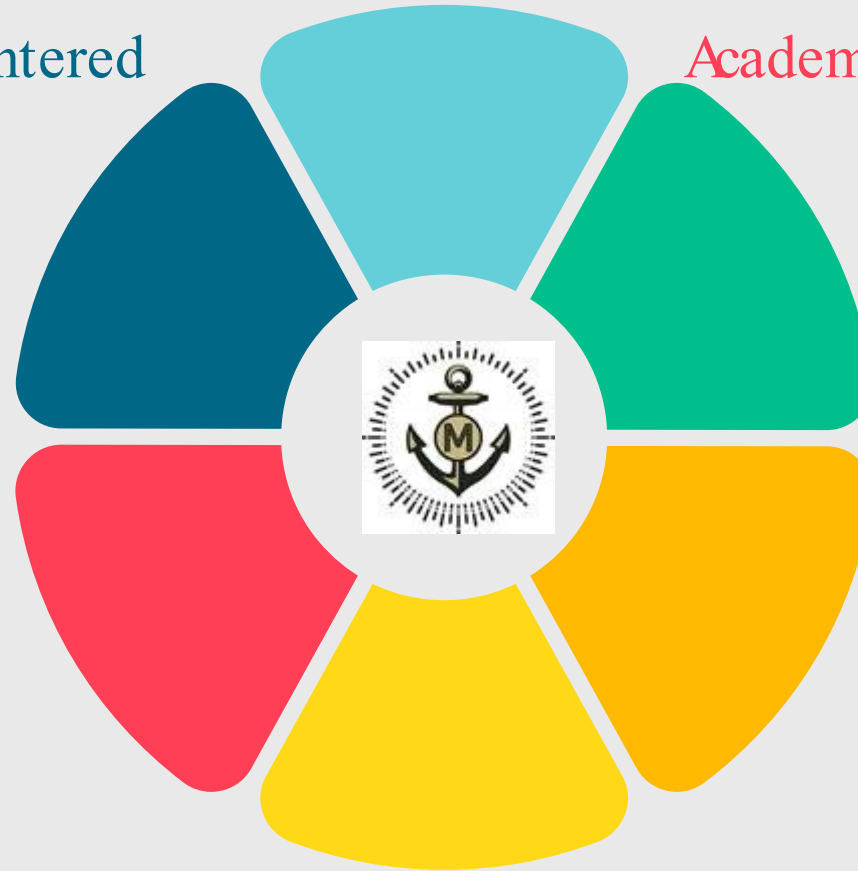
Academic Excellence and Innovation

Diversity

Accountability

Sustainability

Collaboration and Open
Communication



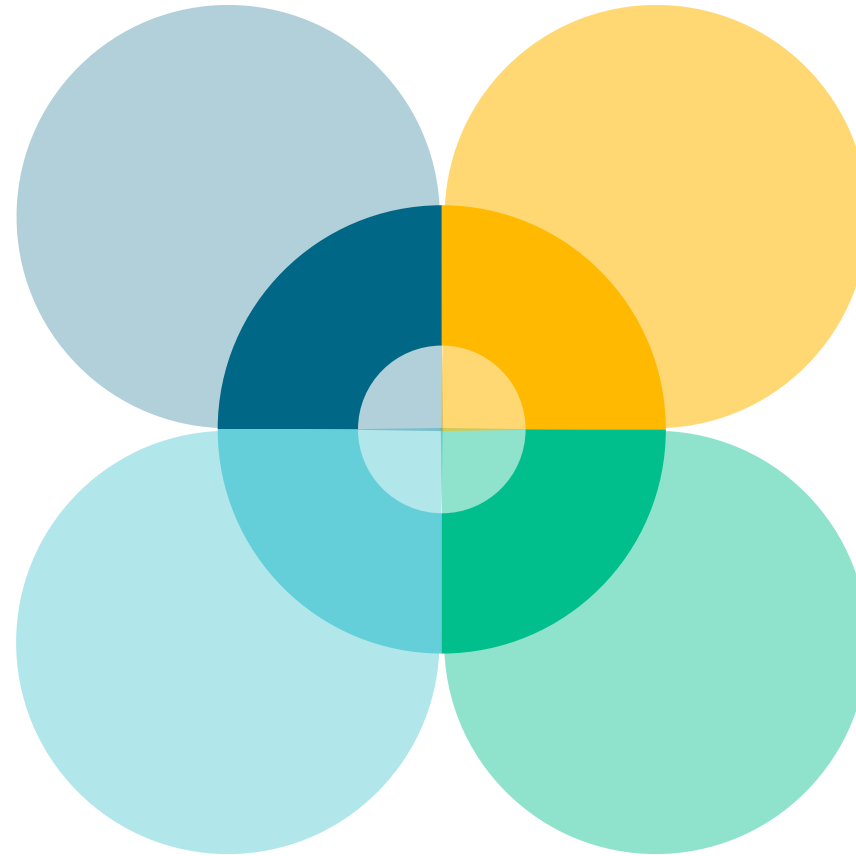
Supporting COM's Strategic Plan

● Student Access and Success

AB705 & "Student-ready" Paradigm

● Equity

Racial equity & embodying equity principles and practices in the classroom



Instructional Program●

Weaving reflection and theory into critical action in teaching and learning

Community Engagement and Responsiveness●

Be our community's college & preparing students for meaningful community engagement

Principles to Guide the Way

Studentcentric

How can we better help students reach their ed. goals?

Equityminded

Critically assessing practices, policies, structures

Anti-racist

Produce and sustain racial equity



Teaching and Learning

Employ cogent best practices and innovation

Responsive

Responding to our diverse community

Environment

Conscious of our impact on environment over time

Our Requests for the Journey



COMMUNICATION

Program Review Conversations

- Media Production Facility
- Increased Online Course Demand
- Journalism Program
- CALGETC Impact

Request

Media Production Facility

**Anticipated future needs: FT
faculty requests**



Enrollment

Subject	2019-20	2020-21	2021-22
COMM	668	692	634
FILM	85	102	79

Course Success

Subject	2019-20	2020-21	2021-22
COMM	78.0%	72.9%	74.5%
FILM	78.9%	68.0%	60.0%

ENGLISH AND HUMANITIES

Program Review Conversations

- English 150 Support Course
- Post AB 705/1705
- Culturally Responsive Reading, Writing, and Critical Thinking Practices
- Increased Online Course Demand

Request

Continued support as we schedule courses to meet student needs post-pandemic



Enrollment

Subject	2019-20	2020-21	2021-22
ENGL	1,500	1,287	1,243
HUM	304	331	281
PHIL	297	307	281

Course Success

Subject	2019-20	2020-21	2021-22
ENGL	68.5%	68.5%	68.9%
HUM	69.9%	75.4%	69.2%
PHIL	77.0%	77.1%	76.2%

FINE ARTS

Program Review Conversations

- Conversion of Lab Tech Ceramics and Lab Tech Sculpture into 12-month, 1 FTE Position
- Fine Arts Gallery Sitter



Full-time 2D Art Instructor \$46,250 for Materials Fees based on Census Enrollment

\$17,844 current
\$5,000 Summer 2022
\$20,040 Fall 2022
\$21,210 Spring 2023

Enrollment

Subject	2019-20	2020-21	2021-22
ARCH	104	103	134
ART	924	575	702

Course Success

Subject	2019-20	2020-21	2021-22
ARCH	81.0%	76.8%	78%
ART	73.9%	81.2%	84.6%

PERFORMING ARTS

Program Review Conversations

- Community Outreach
- Enrollment
- House Management and Ushering
- Meeting Needs of GE, Transfer, and Lifelong Learners



Requests

**Support for Performing Arts
Succession Planning
Support for Front of House**

Enrollment

Subject	2019-20	2020-21	2021-22
DANC	266	249	287
DRAM	130	78	119
MUS	493	420	513

Course Success

Subject	2019-20	2020-21	2021-22
DANC	78.2%	79.7%	73.8%
DRAM	90.1%	86.1%	85%
MUS	81.3%	83.9%	82.8%

WORLD LANGUAGES & CULTURES

Program Review Conversations

- WLC Pathways and CALGETC
- Online Learning
- High School Partnerships/Outreach



Request

Full-time Spanish Instructor

Enrollment

Subject	2019-20	2020-21	2021-22
ASL	79	60	54
FREN	95	146	107
JPNS	58	68	60
SPAN	478	462	374

Course Success

Subject	2019-20	2020-21	2021-22
ASL	76.8%	79.4%	55.2%
FREN	85.6%	80.0%	78.7%
JPNS	80.0%	81.3%	83.6%
SPAN	83.7%	87.2%	80.9%

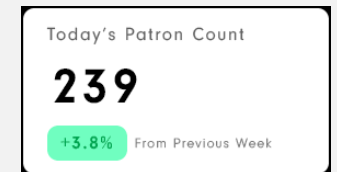
2023-24 REQUESTS

- **\$240 - \$6,720 – Annual Fees for Instructional Equipment Requests (ongoing):**
 - This equipment is standard for 21st Century libraries to streamline processes and expand and improve access for patrons.
 - \$2,000 – Book lockers maintenance fee (estimated)
 - \$240-\$720 – SenSource traffic reporting (estimated)
 - \$2,000 – Self checkout licensing fee (estimated)
 - \$2,000 – Self-checkout maintenance fee (estimated)
- **Continued Support for SAA Technology Funding Requests (ongoing):**
 - Technology lending is crucial for vulnerable students. Demand has remained steady throughout the pandemic and after the return to in-person classes. The Library is working closely with Student Activities & Advocacy, ESL, Enrollment Services, and IT to ensure devices are returned.

2023-24 REQUESTS

INSTRUCTIONAL EQUIPMENT REQUESTS (+ ASSOCIATED FEES)

- **\$4,199 (no maintenance fee) – IVC Outdoor Book Return ([Kingsley Library Equipment](#))**
 - The current outdoor book return at IVC is in disrepair and materials are getting damaged by dampness.
- **\$25,000-27,000 (+ \$2,000 est. annual maintenance fee) – Book Pickup Lockers ([d-tech](#))**
 - Lockers would allow students to pick up library and/or basic needs items outside of regular operating hours.
- **\$895-2,685 (+ \$240 - \$720 est. annual reporting fee) – Occupancy Counter ([SenSource](#))**
 - The library has used 3M gates to track occupancy. These gates are no longer under service contract and will not be physically compatible with the new LRC layout. SenSource is cheaper and provides a cloud based system to monitor peak and non-peak foot traffic times and record facility usage necessary for ACRL, CCCC, and IPEDS annual data surveys. It also provides forecasting to optimize staffing and events.
- **\$2,000 (+ 2,000 est. annual licensing fee and \$2,000 est. annual maintenance fee) – Self-Checkout System ([Bibliotheca](#))**
 - Self-checkout machines afford privacy for students to check out sensitive materials and they can help relieve long lines when the circulation desk is very busy. Purchasing a self-checkout for Fusselman Hall will allow us to test equipment and location to ensure accurate decisions for equipment in the new LRC.



Division Requests:

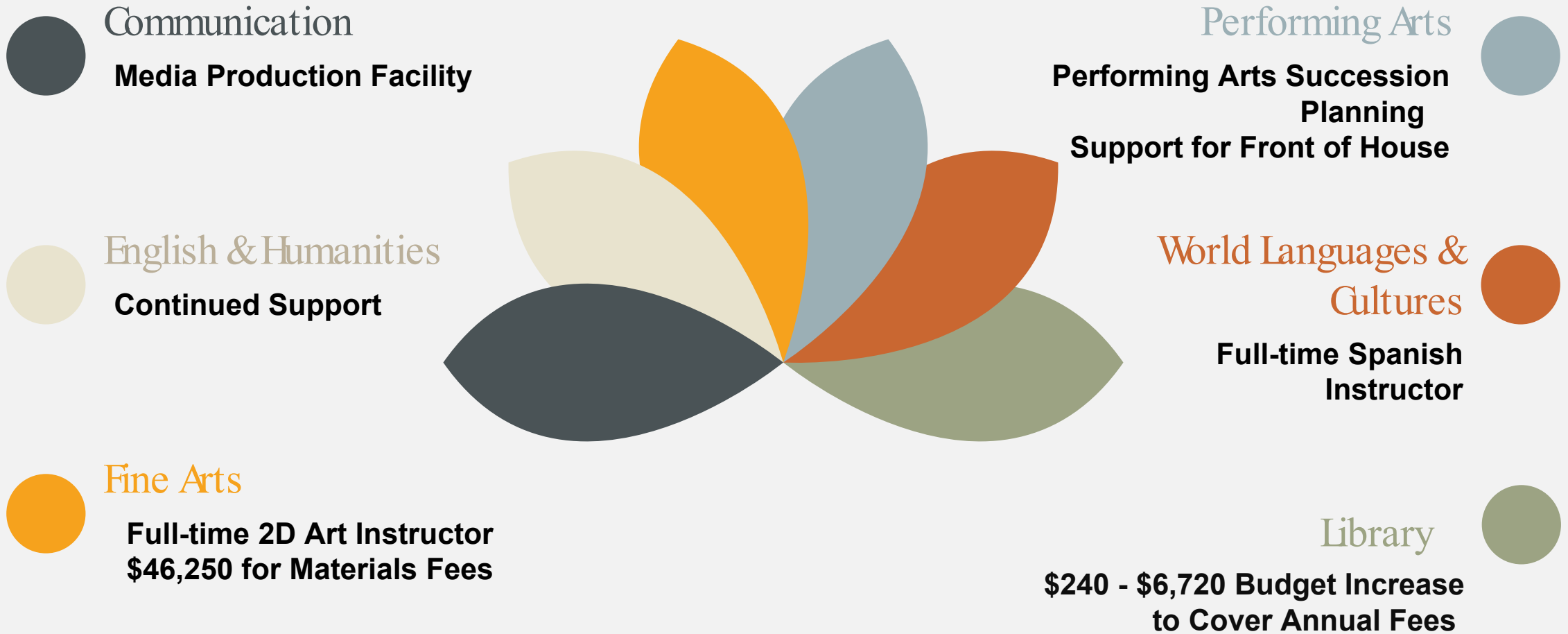
Communication and longer-term solutions for HVAC issues in the Fine Arts and Performing Arts Buildings.

Commitment and follow-through for previously approved instructional equipment: projectors, drop-down electrical cords.

Continued support for on-going inquiry, knowledge-building, collaboration, and praxis.



Division Requests



Let's chat

