

Summary
October 11, 2016

Present: Becky Brown, Will Coley, Jonathan Eldridge (Co-Chair), Lisette Flores, Sarah Frye, Rhonda Jones (Resource), Christina Leimer, Christine Li, Sara McKinnon (Co-Chair), Karen McSween, Lisa Morse, Greg Nelson, Nancy Willet, Christopher Yang

Absent: Yolanda Bellisimo, Patrick Ekoue-totou, Peggy Isozaki

Guest: David Wain Coon

Agenda and Summary

- The agenda was approved.
- The meeting summary for 9/27/16 was approved, with the change of “19” to “9” in the second to the last paragraph.

BOT/President’s Priorities & PRAC

Dr. Coon recapped 2015/2016 achievements and discussed goals for 2016/2017.

2015/2016 Achievements:

- It was COM’s 90th anniversary year and there were many celebratory events, including the awarding of special scholarships to 300 students.
- The Academic Center was completed – the capstone project of Measure C.
- The new bond, Measure B, was passed, making \$260 million available for needed work at both campuses.
- The Strategic Plan and Basic Skills Plan were updated.
- New community partnerships were established with various groups including Marin Transit, and programs such as COMPASS and Summer Bridge were developed with other partners.
- COM’s work toward achieving Equity and SSSP goals led to our receiving the State awarded Transformation Grant.

2016/2017 Goals:

- Work on the Institutional Self Evaluation has been ongoing and the final version will go to the Board in late November or early December, in preparation for the accreditation visit in March.
- The Board will review the final Facilities Master Plan and Measure B Bond Spending Plan in preparation for projects to begin in Spring.
- The transition of the Foundation to an auxiliary organization of COM is ongoing, with \$4 million plus in available funds.
- Community dialogue activities are scheduled throughout the year to work on employee climate issues.
- Ongoing student success goals include:
 - Enrollment recovery – return to Fall 2012 numbers
 - Expansion of CTE – new funding sources available

Budget Discussions – Timeline

A draft “PRAC Meeting Schedule, Fall 2016-Spring 2017” was distributed and discussed. PRAC members will be invited via Outlook to additional meetings and will be notified of any changes. A final schedule will be discussed at a future meeting.

Subcommittee Reports

Technology Planning – presently analyzing the data gathered from their surveys

Educational Planning – will begin their regular meetings soon

Professional Development – have been participating in the planning of Staff Flex Day

Other

Work on the Five-Year Instructional Equipment Plan is ongoing. A plan needs to be developed to guide the decisions of the Instructional Equipment Committee with regard to equipment replacement, new equipment purchases, and allocation of bond funds. Greg will present the capital replacement plan and information on bond compliance issues at a future meeting.