

**Summary
December 12, 2017**

Present: Bonnie Borenstein, Becky Brown, Will Coley, Jonathan Eldridge (Co-chair), Sarah Frye, Christina Leimer, Karen McSween, Lisa Morse, Greg Nelson, Meg Pasquel (Co-chair), Nancy Willet, Sally Wong, Christopher Yang

Absent: Patrick Ekoue-totou, Peggy Isozaki, Josef Rein

Guests: Gina Cullen, Cari Torres

Agenda

The Agenda for this meeting was approved, with the addition of a brief report on the ongoing “Integration of the SSSP, Equity and Basic Skills Programs”.

Summary

- The summary for the 11/14/17 meeting was approved.
- The summary for the 11/28/17 meeting was approved, with the correction in spelling of “Izmail Azam”.

Integration of the SSSP, Equity and Basic Skills Programs – Gina, Chris and Cari

Work is ongoing to prepare the report the State requires on COM’s integration of the SSSP, Equity and BSI programs. The report is due in January and will need to be approved through COM’s governance system and the BOT.

Budget: 2017-18 Assumption Tracking; Local & State Forecast, etc. - Greg

Greg reviewed the 2017/2018 budget, revenue and expenditures, and COM is presently on target. He also discussed preliminary assumptions for FY 2018/2019.

TPC Update - Meg

An ad hoc committee is being created to meet with Greg and the new Tech Supervisor to determine how best to redesign the Tech Committee.

Spring Meeting Schedule

A draft Spring Meeting Schedule was presented and tentatively agreed upon. The schedule includes budget presentations in January and February, with budget request discussions to take place in March and April.

College Hour - Recommendation

Jon read a proposed recommendation on College Hour. The group made some suggestions, which were incorporated. The formal recommendation will be sent through the governance process.

Subcommittee Reports

There were no subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 1/9/18.