

Summary
March 14, 2017

Present: Lisa Morse, Becky Brown, Peggy Isozaki, Karen McSween, Christina Leimer, Sarah Frye, Sara McKinnon, Lisette Flores, Yolanda Bellisimo, Nancy Willet, Will Coley, Chris Yang, Marshall Alameida

Absent: Greg Nelson, Jonathan Eldridge

Guests: David Snyder, Carol Hernandez, Patrick Ekoue-Totou, Hari Rajagopalan (by phone)

IT Planning Consultant Report

Patrick and Hari (by phone) presented a report on the IT department survey results and suggestions on next steps. The report included general processes that might be undertaken in any business model using learning analytics and then diagnostic prescriptive analytics over a period of three years. It focused on looking at these stages in analyzing assets and processes for a future vision. It also included two documents regarding the number of different software programs that IT supports.

Faculty raised concerns about the lack of specifics, and information on timelines and cost. The answer was that this was a strategic document which does not have to be specific but would provide direction on how to align with goals.

A major concern of faculty is that students (and faculty) are overwhelmed with the level of technology that they have to navigate – technology that doesn't always work well. A thought was to try to actually simplify the technology and processes and to make sure that what we already do and will soon be coming works well.

It was decided to continue the conversation at the next meeting. No action was taken.

Program Review Presentations

Math and Sciences – Carol Hernandez

Funding Requests:

Instructional Equipment	Under 200	Between 200-500	Miscellaneous	Units/Staff	Technology
<ul style="list-style-type: none"> •BIOL:79,775 •GEOG: 9,860 •Physical Sciences: 24,000 •Physics: 66,375 •ENGG: 21,450 •Total: 201,460 <ul style="list-style-type: none"> •*Museum Cabinets: 163,375 	<ul style="list-style-type: none"> •GEOG: 3,574.24 •BIOL: 4,060.4 •Total:7,634.64 	<ul style="list-style-type: none"> •BIOL: 4,636 	<ul style="list-style-type: none"> •GCMS Repair: 10,000 •Physical Sciences: 10,350 •GEOG: 1,000 •ENGG: 50,000 •Total:71,350 	<ul style="list-style-type: none"> •BIOL: 7.98 •GEO: 3 •POLS: 3 •ECON: 3 •.5FTE Geog/Geol Lab Tech •Physics Hourly: 5,100 •Math: 3,980 •Math Pilot: 4,080 •Total:13,160 	<ul style="list-style-type: none"> •Physical Sciences: 7,600 •Physics: 24,000 •Total:31,600

Library – Sarah Frye

Funding Requests – Short Term:

Staffing Requests (note that we have requested these positions annually since 2014)

- (1) Faculty
- (1) Staff

Instructional Equipment/Materials

- \$150,000 – Library Books – Received \$200,000 Block Grant funds to be spent by September 30, 2017
- \$4,600 – Book Drop
- \$4,975 – Shelving for IVC Library

Technology/Software Requests

- \$3,000 – Credo Reference Database (annual subscription)

Total Funding Request from 2016 Mini Program Review: \$12,575

+ 1.0 FTE faculty and 1.0 FTE staff positions

Funding Requests – Long Term:

Instructional Equipment/Materials

- \$540,000 Additional Block Grant Funds for Collection Development for 2017-beyond
- \$900 Book Scanner

Total Funding Request from Five-Year Bond Spending Plan: \$ 540,900

*\$ 3,000 Credo Reference Database if not funded
+ 1.0 FTE faculty and 1.0 FTE staff positions*