# COLLEGE OF MARIN

**Planning & Resource Allocation Committee**

# Summary
## April 18, 2017

**Present:** Marshall Alameida (Acting Co-Chair), Yolanda Bellisimo, Will Coley, Sarah Frye, Christina Leimer, Christine Li, Sara McKinnon (Co-Chair), Karen McSween, Lisa Morse, Nancy Willet, Christopher Yang

**Absent**: Becky Brown, Patrick Ekoue-totou, Lisette Flores, Peggy Isozaki, Greg Nelson

**Guests**: Stacey Lince, Beth Patel, Kathleen Smyth, Cari Torres

**Agenda**

The Agenda for this meeting was approved.

**Minutes**

The minutes for 4/11/17 were approved.

**Plan Presentations**

Distance Education Plan – The Chancellor's Office has established the Online Education Initiative (OEI) to set standards for DE courses and ensure consistency across the state. COM's DE Plan establishes measures to ensure that COM is in compliance. Highlights:

- DE policies have been updated
- DE Plan is aligned with Student Success Plan and the improvement of student success rates
- Accessibility issues are addressed
- Canvas platform migration ongoing
    - Moodle gone by Fall 2017
- Training through ACT*AtOne is required for all faculty
    - Campus mentors available
- Some non-compliant DE courses have been pulled

Professional Development Plan – The 2017-2020 PD Plan was developed in view of the other COM Plans to determine the training that was needed to ensure each Plan's success, and in light of the Accreditation Team findings. Four areas of need:

- Equity, diversity and inclusion
- SLO training

- Leadership development
- Creation of a Teaching and Learning Center

**Subcommittee Reports**

Technology Planning Committee – Jon and Sara will meet with the Committee to further discuss their Plan.

Educational Planning Committee – New reporting will be created to allow for more narrative to explain why indicators are not being met. Also, discussions are ongoing regarding what data to use for comparisons.

Instructional (Institutional) Equipment Committee – Requests are being reviewed and potential sources of funding are under consideration.