

Summary
April 25, 2017

Present: Marshall Alameida (Acting Co-Chair), Becky Brown, Will Coley, Sarah Frye, Christina Leimer, Christine Li, Sara McKinnon (Co-Chair), Lisa Morse, Greg Nelson, Nancy Willet,

Absent: Yolanda Bellisimo, Patrick Ekoue-totou, Lisette Flores, Peggy Isozaki, Karen McSween, Christopher Yang

Guests: Jonathan Eldridge, Linda Frank

Agenda

The Agenda for this meeting was approved.

Minutes

The minutes for 4/18/17 were approved.

Program Review Presentations

Office of the Sr. VP for Student Learning/Student Services and Office of the Superintendent/ President – Jon Eldridge

Funding Requests:

President's Administrative Areas

- Advancement - Need for Alumni Relations Support

Summary of Non-Equipment Needs/Requests

	Mission-Critical Needs	Important Needs	Non-Critical Needs
<u>Totals</u>	<u>\$232,154</u>	<u>\$1,011,510</u>	<u>\$367,265</u>
<u>Cumulative Totals</u>	-	<u>\$1,243,664</u>	<u>\$1,610,929</u>
			-

Office of the VP for Finance and College Operations – Greg Nelson

Funding Requests:

Personnel Need

1. IT Supervisor = \$91k
2. Custodian, Day Shift = \$55k
3. Events/Facilities Supervisor = \$90k (Categorical)

2017/2018 Revenue Update - Greg

Greg reviewed the issues regarding the falling property tax and supplemental tax revenues and its potential impact on the 2017/2018 budget. The revenue decrease will likely be \$250,000 - \$300,000. Highlights of discussion:

- Some savings may be made this year due to the “lapse factor” in hiring

- The Board approved reserve policy has set the reserve at 8%, with an annual increase of .5%
- There will be a 4.91% increase in health insurance costs in 2017/2018
- The present unit count will need to be maintained
- Backfill of Categorical programs costs the District approximately \$1.8 million per year

Subcommittee Reports

There were no reports at this meeting,