

**Summary
September 26, 2017**

Agenda

The Agenda for this meeting was approved.

Review Budget Request Template Draft

The draft budget request template was discussed. A final version with comments incorporated will be routed.

Review Zero-Based Budget Approach

The draft memo/process for the zero-based budget exercise was discussed. It was agreed to and a timeline for delivery to departments was tentatively set for mid-October.

Program Review Items

Committee members were encouraged to view the webinar links provided with the agenda.

Subcommittee Convening & TPC

Friday, 10/20/17, was agreed upon as the date for the subcommittee convening.

The purpose and charge of the TPC was discussed. It was generally agreed that TPC needs to be focused on the future. For that to happen there needs to be improved communication and implementation of current technology.

Subcommittee Reports

Christina Leimer gave a report on the work of the EPC and the status of the strategic plan.

The next meeting will take place on Tuesday, 10/10/17.