

Summary
March 27, 2018

Present: Bonnie Borenstein, Becky Brown, Will Coley, Jonathan Eldridge (Co-chair), Sarah Frye, Peggy Isozaki, Christina Leimer, Nancy Willet, Sally Wong

Absent: Patrick Ekoue-totou, Karen McSween, Lisa Morse, Greg Nelson, Meg Pasquel (Co-chair), Josef Rein

Guests: Carol Hernandez, Katheryn Horton, Joe Mueller

Agenda

The agenda for this meeting was approved.

Summary

The summary for the 3/13/18 meeting was approved.

Educational Planning Committee Update - Christina

Christina presented a Strategic Plan progress report on two areas:

- Student Success – Objectives 1.1 (objective met), 3.1 (objective met), and 4.1 (objective not yet met)
- Community Responsiveness – Objective 1.1 (objective met)

Math and Sciences – Carol Hernandez

Programmatic Needs

Instructional Equipment	Miscellaneous	Units/Staff
<ul style="list-style-type: none"> • BIOL: \$15,805 • Anatomy: \$51,000 • Micro: \$6,136 • GEOG: \$11,025 • GEOL: \$11,038 • Museum: \$841 • Social Sciences: \$2,233 • BEHS: \$11,603 • Physical Sciences: \$96,450 	<ul style="list-style-type: none"> • Micro Budget Increase: \$10,001 • Social Sciences Budget Increase: \$2,100 • GEOG Budget Increase: \$602 • Museum Budget Increase: \$1,000 	<ul style="list-style-type: none"> • BIOL: 7.98 units • GEO: 1.5 units • Math: 8 units • ANTH: 6 units • Econ: 3 units • POLS: 3 units • Model UN: \$1,200 • 3 Math IS: \$87,960 • .5 Lab Tech: \$30,000

CTE/Workforce – Katheryn Horton

CTE & BIS Program Staffing Needs

CTE Prioritization for staffing

Auto Technology ASE Certified Instructional Assistant	(no cost)
Coordinating Units for Multi-Media 2 units per semester	\$18,000
Court Reporting Instructional Specialist	(no cost)
Court Reporting Additional Readers (hourlies)	\$4,000
Increased hourly cleaning maintenance at Trans Auto Shop	\$15,000
Total Funding Request for Staffing:	\$ 37,000

BIS Programmatic Needs

BIS Prioritization for General Fund Request

Microsoft Certification Certiport License	\$13,000
Currently being funded by grant through 2018	
Total Funding Request:	\$13,000

CTE Equipment/ Supplies Needs

CTE Prioritization for Equipment (non-grant funded)

AUTO Lithium Battery	\$8,000
ACRT/Auto discretionary inst. supplies	\$5,000

Welding discretionary inst. supplies	\$5,000
Mach Tech Tig Welder*	\$7,000
Mach Tech CNC Lathe*	\$50,000
Total Funding Request:	\$75,000

**Mach Tech & Welding not eligible for grant funds because curriculum is not updated and advisory committees are inactive*

Workforce Request for Additional Staffing*

Reclassify Grant Administrator to Director of Workforce
NEW Program Coordinator for Workforce/Adult Ed
NEW 1.00 FTE Admin Assistant for Workforce
All positions are 100% covered by ongoing grants
Grant funded staffing is less than 20% of annual grant spending
Total Grant Funded: \$140,000 with \$55,000 benefits

Subcommittee Reports

There were no subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 4/10/18.