

**Summary**  
**September 25, 2018**

**Present:** Bonnie Borenstein, Tina Christensen, Will Coley, Jonathan Eldridge (Co-chair), Sarah Frye, Barbara Hernandez, Juan Hojilla, Ron Krempetz, Christina Leimer, Greg Nelson, Meg Pasquel (Co-chair), Monica Rudolph

**Absent:** Patrick Ekoue-totou, Ross Goodwin, Peggy Isozaki

**Guests:** Tonya Hersch, Beth Patel

**Agenda**

The agenda for this meeting was approved.

**Summary**

The summaries for the 5/8/18 and 8/28/18 meetings were approved.

**Subcommittee Reports**

Professional Learning Committee (PLC) – Beth Patel (Formerly the Professional Development Committee or PDC)

Activities:

- Preparing for Classified Professional Learning Day (10/12)
- Professional development survey has been completed
- Ongoing work on new webpage
- Developing new learning management platform

Guidance, Resources, Integration and Transformation (GRIT) – Tonya Hersch (Formerly the Student Access and Success Committee or SAS)

This committee was developed to oversee the integration of the SSSP, Equity and BSI programs and have created a charge and goals to meet the needs of underrepresented students assisted by these programs.

Educational Planning Committee (EPC) – Christina

This committee is currently working on the draft of the new Educational Master Plan. Input for this report is being gathered from various COM and community groups and the information will be compiled and begin its way through the governance process beginning in December. Information is available on the website at: <http://prie.marin.edu/planning>. The group was asked to spread the word about the upcoming information gathering meetings. Work on the Strategic Plan will begin in January.

Instructional Equipment Committee (IEC) – will not begin its work until the spring semester

Technology Planning Committee (TPC) – has its first meeting 9/25 and will report later in the semester

**Budget Update - Greg**

Greg presented a review of the budget for fiscal year 2018/2019; including budget assumptions and a four-year budget forecast. Actual expenditures and a mid-year update will be discussed at a future meeting. There is a hiring freeze for this fiscal year.

**The next meeting will take place on Tuesday, 10/9/18.**