

**Summary  
January 29, 2019**

**Present:** Bonnie Borenstein, Becky Brown, Will Coley, Jonathan Eldridge (Co-chair), Sarah Frye, Ross Goodwin, Jon Horinek, Peggy Isozaki, Valerie Marckwordt, Greg Nelson, Meg Pasquel (Co-chair), Monica Rudolph

**Absent:** Patrick Ekoue-totou, Barbara Hernandez, Juan Hojilla

**Agenda**

The agenda for this meeting was approved.

**Summary**

The summary for the 11/13/18 meeting was approved.

**Reconnecting & Reviewing Fall Work**

As a result of discussions at January Flex Sessions, a new meeting schedule has been developed that includes “Budget Answer Sessions” and other opportunities for PRAC to gather campus input to enhance its budget reduction work. Additional and extended meetings may also be necessary.

PRAC’s “Budget Reduction Exercise” memo, dated 12/3/18, was reviewed, which delineates PRAC’s ground rules and guiding principles for its budget reduction work.

**Budget Assumptions, Part One – Greg**

Discussion highlights:

- COM has the highest cost per FTE in the state - \$16,177 in 2017-2018
- COM’s median class size is 12 students
- Savings and/or revenue increase options to consider:
  - Reduction in Categorical program backfills
  - Application for more noncredit program federal grants

The updated 2018-2019 Adoption Budget was reviewed, including updated budget assumptions through 2021-2022.

**Subcommittee Reports**

There were no subcommittee reports at this meeting.

**The next meeting will take place on Tuesday, 2/12/19.**