

**Summary  
Special Meeting  
April 12, 2019**

**Present:** Bonnie Borenstein, Becky Brown, Patrick Ekoue-totou, Jonathan Eldridge (Co-chair), Sarah Frye, Ross Goodwin, Jon Horinek, Lisa Morse, Greg Nelson,

**Absent:** Will Coley, Juan Hojilla, Peggy Isozaki, Valerie Marckwordt, Meg Pasquel (Co-chair), Monica Rudolph

**Guests:** Marshall Alameida, Tonya Hersch, Stormy Miller

**Agenda**

The agenda for this meeting was approved.

**Summary**

The summary for the 4/9/19 meeting was approved.

**Presentations**

Health Sciences – Marshall Alameida

**In three years, my area...**

Will be: Workforce aligned, Health Sciences programs that apply College of Marin's mission and values to improving the health and welfare of our community.

To get there my area needs:

- ◆ Budget: Unrestricted = \$60,316 Annually
- ◆ Grants: Chancellor's Enrollment Growth Grant = \$109,000 Annually
- ◆ SWF/CTE: Continued participation & support
- ◆ Equipment: Academic Year 2019-2020 = \$29,872
- ◆ Replace Retiring Faculty (RN: 3-4, DA: 1)

Can do without:

- ◆ Registered Nursing: 2 TU NE90, 1 TU NE 95 = 3 teaching units = \$25,000/academic year
- ◆ Dental Assisting: Dental program reduction in hours from 360 to 320 = 1.84 teaching units = \$9,200/academic year
- ◆ Medical Assisting: Maintain
- ◆ Fire Technology: Maintain

College Skills, Transformation Grant, and Educational Success Programs – Tonya Hersch

**NEEDS & SAVINGS SUMMARY**

- Transformation Grant
  - \$316,000
- Learning Communities Support Coordinator Classified position for MAPS, Umoja, & Puente
  - \$100,000 w/benefits
- Tutoring & Learning Center Adjusted Budget
  - \$60,000 (already being covered by the District)
- \$386,010 (combined lab savings) – \$476,727 (needs)
  - TOTAL: (\$90,727) NEED

Enrollment Services, EOPS, CARE, CalWORKS, School & Community Partnerships (Outreach), Assessment & Testing, and Veterans Services – Jon Horinek

**Three Year Outlook - What we need to get there...**

\$25,000 – District Commitment for EOPS Book Grant Program

\$36,000 – Move current .8 FTE ESA I to 1.0 FTE

**Cost Savings**

**Assessment & Testing**

\$44,000 – Testing Units & Departmental Reorganization (Categorical)

**Veterans Services**

\$92,500 – Vacant Position (Categorical)

**Enrollment Services/Community Education Registration Centralization**

First year - \$100,000 – Vacant Position

Second & Third Year - \$125,000 - \$150,000

**TOTAL FY20 - \$136,500 Categorical - \$100,000 District**

**TOTAL FY21 - \$125,000 - \$150,000 District**

Student Accessibility Services, Adapted Physical Education, and Psychological Services – Stormy Miller

**In Three Years....To Get There We Need...**

To get there area needs are...	
<b>1 FT Counselor with learning specialist credentials (+ASL)</b> 1 FT Counselor retirement in Summer of 2018 <i>*120k is an estimate of the cost for 1 FT faculty hire</i>	<b>\$120,000 SAS</b> -\$152,998 SAS <b>-\$32,998 from retirement</b>
1 FT Adapted PE Faculty 2 PT Adapted PE Faculty <i>*120k is an estimate of the cost for 1 FT faculty hire</i>	<b>\$120,000 APE</b> -\$32,998 -\$64,634.92 <b>\$22,367.08</b>
2 Student Workers with career interests in accessible technology	<b>SAS</b>
Shifts in practice leveraging technology for interpreting, notetaking, counseling, etc.)	<b>SAS</b>
Further developed internship program	<b>SAS/APE</b>

Recommendations

- 1 FT SAS Counselor –Counseling, Instruction, HS Outreach & Partnership
- 1 FT APE Faculty – Instruction, Program Coordination, Outreach (conversion of PT units)
- IT support to meet video Remote Interpreting needs

Administrative Services – Greg Nelson

**How Do We Make Up Increase and Save Resources**

The M&O department will utilize the capital maintenance fund to offset about 75% of the increase, and facility rentals will contribute about 10-15% of the increase due to use of facilities by outside users.

There will be a reorganization of a few departments with a potential savings as follows:

FY19/20 - \$425,000

FY20/21 – \$450,000

FY21/22 - \$225,000

**Total Reductions= \$1,100,000**

Student Learning and Success - Jonathan Eldridge

**Total Potential Savings - 2019-2022**

<u>Student Learning &amp; Success</u>	
2019-20	\$900,000
2020-21	\$628,000
2021-22	\$605,000
<b>TOTAL:</b>	<b>\$2,133,000</b>
<u>President</u>	
<b>2019-20</b>	<b>\$195,000</b>
<u>Administrative Services</u>	
2019-20	\$425,000
2020-21	\$450,000
2021-22	\$225,000
<b>TOTAL:</b>	<b>\$1,100,000</b>
<b>GRAND TOTAL:</b>	<b>\$3,428,000</b>
	<b>\$4,335,000 - \$907,000</b>
	<b>&lt;\$165,000&gt;</b>

Jon will prepare a summary of all the projected expenditures and savings for PRAC's review and discussion at the April 23<sup>rd</sup> meeting. Then the information will be presented at the campus community meeting on April 30<sup>th</sup>.

**Subcommittee Reports**

There were no subcommittee reports at this meeting.

**The next meeting will be a special meeting and take place on Tuesday, 4/23/19.**