

**Summary**  
**November 24, 2020**  
**Via Zoom**

**Present:** Kathleen Antokhin, David Egert, Jonathan Eldridge (Co-chair), Patricia France, Sarah Frye, Nigel Haikins, Jon Horinek, Patricia Hulin, Colleen Mihal, Lisa Morse, Meg Pasquel (Co-Chair), Kristin Perrone, Monica Rudolph

**Absent:** Peggy Isozaki, Greg Nelson

**Guests:** Ryan Byrne, Sarah Frye, Tonya Hersch, Stormy Miller

**Agenda**

The agenda for this meeting was approved.

**Summary**

The summary for the 11/10/20 meeting was approved.

**Puente Program Review Task Force Final Report – Fall 2020**

The Committee postponed the discussion of the Puente Program Review Task Force Final Report to a future meeting, along with the Technology Planning Committee's (TPC's) technology plan draft.

**Student Accessibility Services, Adapted Physical Education, & Psychological Services – Stormy**

Needs:

Establish contract with Department of Rehabilitation to implement Workability III services at College of Marin
To Reassess Learning Disability Assessment, Testing, and support at COM (i.e., personnel and service model)
Increased personnel support to provide Adapted PE instruction at both Kentfield and IVC (Miwok)
Technological resources to sustain some portion of remote service offerings (i.e., AIM, Zoom, Assistive Tech software, hardware)
Mental health allocation to support the UEI partnership/equity in mental health work

Shifts in practice leveraging technology to a greater degree (i.e., telehealth, e-communication, online screening tool)
EMR/EMH system that meets the needs of both Psych Services, Health Services, etc.
Continued partnership with BHRS and mental health CBO's (i.e., Side by Side)

**Library – Sarah Frye**

Funds Needed for:

2020-21

- COMmon Read Program
- 2 Units – ZTC Librarian for 1-2 years

2021-22:

- Sustain New Library Databases
- Contract Services (MARINet and RFID technology)
- Convert Library Technician II to Library Technician III
- Extended Hours for Finals & ESL Saturday

2022-26:

- 1.0 FTD – Library Director
- 1.0 FTE – Additional KTD Faculty Librarian
- Library Databases
- Add to Book Budget for Collection Revitalization
- IT Help Desk in new LRC

**Kinesiology, Health Education, Athletics & Student Health – Ryan**

**New MIWOK Center**

- Miwok Center opens in Fall 2021 –Will need equipment and supplies to open (pools, fitness center, yoga/Pilates)
- Increased Programming (more classes, more activities/events, increased community service activities –learn to swim/summer swim programming)
- Lifeguards needed when facility is open
- “In-house” Coordination/Direction – (current “Pool scheduling and aquatic program direction” coming from Independent Contractor)
- Need for additional operations support (overseeing lifeguards, on-site support for instructors, visitors, rentals, events, etc.)

### **3-5 Year Personnel Considerations**

Kinesiology/Health Education Faculty:

- KIN/Athletics is in year 2 of a 3-year plan (approved by PRAC in Spring 2019) to add 3 FT faculty that are also able to coach 2 teams (Volleyball planned for Fall 2021 and Soccer for Fall 2022)
- 2 Teaching Units per semester to coordinate the activities at the new Miwok Center at IVC: 3 pools, fitness center, movement rooms, community swim programming, summer swim and scheduling support for outside renters. (Funds can come via transition away from using an independent contractor currently paid \$30k/year to provide aquatics program direction) – Effective Fall 2021
- Projected FT retirement in 2025 -Need Health Education Instructor/Head Coach (basketball) for Fall 2025

### **Other Personnel Considerations**

Classified: In process of hiring a KIN/Athletics Operations Specialist (HR directive – converted hourly funds to create .5/10-month position). In order to support program growth at IVC Miwok Center, requesting expansion of position to 1 FTE (approx. \$27k per year)

Hourly: Assistant coach budget was built to support 8 assistant coaches working an average of 440 hours each per year at a rate of \$11.36 per hour in 2016. In Fall of 2019 the rate went up to \$18/hour, but budget wasn't adjusted. Request \$23,500 increase to hourly budget to account for this change.

Lifeguards at Miwok Center during open pool hours (175 days per year x 3 guards x 8 hours x \$19/hour = \$79,800 per year)

### **Anti-Racism Discussion – Including Charge**

This topic was postponed to a future meeting.

### **Subcommittee Reports**

There were no Subcommittee reports at this meeting.

**The next meeting will take place on Tuesday, 12/1/20.**