

**Summary
December 8, 2020
Via Zoom**

Present: Kathleen Antokhin, David Egert, Jonathan Eldridge (Co-chair), Patricia France, Sarah Frye, Nigel Haikins, Jon Horinek, Patricia Hulin, Peggy Isozaki, Colleen Mihal, Lisa Morse, Meg Pasquel (Co-Chair), Kristin Perrone, Monica Rudolph

Absent: Greg Nelson

Guest: Carol Hildebrand

Agenda

The agenda for this meeting was approved.

Summary

The summary for the 12/1/20 meeting was approved.

Community Education, Lifelong Learning and International Education – Carol Hildebrand

Key Opportunities:

ESL & IEP Integration -

- Continue pilot to integrate IEP and ESL
- Establish systems that will allow for organizational efficiency
- Financial savings have been realized; build upon revenue generating possibilities
- Develop IEP program elements, including leveraging existing vibrancy of KTD campus

Indian Valley Campus -

- Community Education & Lifelong Learning are key to bringing students to IVC, meeting community needs
- Vision for new facilities: New Miwok Center, Farm, Kitchen, Jonas Center, and Painting Studios

Career Education, Other New Programming -

- Strengthen collaboration with Career Education and business/industry to meet local workforce needs
- Expand efforts to assess community needs and offer responsive Community & Contract Education classes, certificates and events
- Leverage and support connections with other academic departments at COM to promote program pipelines and cross-marketing opportunities

Equity and Inclusion -

- Hire, support, and retain equity-minded faculty; build out elements of interview process to establish equity focus
- Use community feedback to build more inclusive course offerings
- Better integrate equity and inclusion as a component of instructor orientation and evaluation

Shift Registration to Banner -

- Improve Community Education student access across COM programs, promote sense of belonging at COM
- Organizational efficiencies by bringing all COM students into one platform

Bolster Foundation for IE -

- Use this year wisely to build foundational pieces (website, outreach tools, partnerships)
- New federal administration and hopeful COVID-19 vaccine allow for continued progress in establishing and growing international student population

Imminent Personnel Issues and Plans for Longer Term Discussions in Spring

Jon created a listing of all presented personnel and other needs for FY 2020/2021. The hiring process for any faculty would need to start early in the Spring Semester in order to get the hires on board for Fall 2021. The group decided to send the requests back to the Deans/Directors for further justification and prioritization. Discussions will continue early in Spring after additional information is gathered.

TPC's Draft Technology Plan

TPC members who are working on the Plan will be asked to present at the 2/9/21 meeting.

Anti-Racism Discussion – Including Charge

The group reviewed the new language inserted into the Charge and agreed that it was ready to go to the GRC for approval.

Subcommittee Reports

There were no Subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 2/9/21.