

Summary
February 11, 2020

Present: Becky Brown, Jonathan Eldridge (Co-chair), Patricia France, Sarah Frye, Nigel Haikins, Jon Horinek, Lia Lara, Colleen Mihal, Lisa Morse, Greg Nelson, Meg Pasquel (Co-chair), Kristin Perrone,

Absent: Patrick Ekoue-totou, Peggy Isozaki, Monica Rudolph

Guest: Tonya Hersch

Agenda

The agenda for this meeting was approved with the following changes:

- Postponed - Approval of Round 4 Strong Workforce Project (Katheryn Horton)
- Added - PRAC Draft Meeting Schedule, Spring 2020

Summary

The summary for the 1/28/20 meeting was approved.

Guided Pathways Report — Tonya Hersch

Tonya presented the “Guided Pathways Essential Practices Scale of Adoption Self-Assessment” report for 2019/2020. This report must be approved through COM’s participatory governance system and documents COM’s efforts in the implementation of guided pathways practices, particularly equity efforts. Highlights:

- COM’s efforts are aligned with the Strategic Plan and Student Equity Plan
- Counselors have created road maps and interest clusters for all the pathways

PRAC approved the report.

Institutional Equipment Process — Timeline and Amounts

The Deans/Directors are beginning their work with the Chairs on possible equipment needs for 2020/2021. Area 5-Year Plans will need to be reviewed and updated. There is likely to be approximately \$250,000 available for equipment for 2020/2021. The IEC will make their recommendations at PRAC’s 4/28 meeting.

Review of 3-Year Budget Reduction Recommendations — Progress and Status

Jon and Greg reviewed last year’s budget creation process and goals. Highlights:

- COM needed to reduce spending over the next 3 years by \$4,500,000
- PRAC developed guiding principles to inform good decisions
- PRAC was able to reduce spending by \$4,224,000 over the next 3 years – leaving a shortfall of <\$276,000>
- PRAC also made some non-monetary recommendations that were adopted
- Student Learning/Services planned spending reductions:
 - 2019-2020: \$1,646,500
 - 2020-2021: 537,500
 - 2021-2022: 572,000
 - TOTAL: \$2,756,000
 - 32,000
 - \$2,724,000
- Student Learning/Services planned investments:
 - 2019/2020: \$436,000
 - 2020/2021: 255,000
 - 2021/2022: 210,000
 - \$901,000
- Administrative Services planned spending reductions:
 - 2019/2020:\$ 290,000
 - 2020/2021: 390,000
 - 2021/2022: 550,000
 - \$1,230,000
- COM is on track with its revenue and expenditure plan so far this fiscal year

PRAC Draft Meeting Schedule, Spring 2020

Jon presented a draft meeting schedule for the remainder of the semester and it was approved by the Committee. The group also discussed the information that it would like to receive from departments as it works to prepare its recommendation to the President. Highlights:

- A program's success rate based on its cost
- Narrative of quantitative data
- Which particular student constituencies a program is serving

Subcommittee Reports

There were no subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 2/25/20.