

Summary
September 22, 2020
Via Zoom

Present: Kathleen Antokhin, David Egert, Jonathan Eldridge (Co-chair), Patricia France, Sarah Frye, Nigel Haikins, Jon Horinek, Peggy Isozaki, Colleen Mihal, Lisa Morse, Greg Nelson, Kristin Perrone, Monica Rudolph

Absent: Meg Pasquel (Co-Chair)

Guests: Patrick Ekouetotou, Stormy Miller, Cari Torres

Agenda

The agenda for this meeting was approved.

Summary

The summary for the 9/2/20 meeting was approved.

Digital Accessibility Work (DAW) Group Report – Stormy and Patrick

DAW's charge:

- Support the College in providing accessible Electronic and Information Technology (EIT) and Information Communication Technology (ICT);
- Identify areas for improvement and suggest solution approaches to the College;
- Inform the College on compliant practices for delivering accessible digital materials.

Ongoing work:

- Online Instruction - development of online content and procurement of accessibility resources to support faculty, staff, and students
- Policies and Guidelines – new policies around ICT; web page designed to serve as an accessibility guide and resource (i.e., accessible social media; procurement; accessible instructional design)
- Student Accessibility Services - training, technical assistance, and support to faculty and staff in the provision of accommodations

**Planning Research and Institutional Effectiveness (PRIE)/Office of Instructional Management (OIM)
Organizational Changes – Cari**

AVP Torres outlined the planned PRIE Organizational Structure change, connected to OIM:

Past	Current	Proposed
Superintendent/President	AVP of Instruction	AVP of Instruction
Executive Director of Planning, Research, and Institutional Effectiveness		Director of Institutional Effectiveness
Senior Research and Evaluation Specialist	Senior Research and Evaluation Specialist	
Institutional Research and Data Systems Analyst		Senior Institutional Research Analyst
Research Analyst		Planning Analyst
Administrative Assistant III	Administrative Assistant III	Administrative Assistant III

The reorganized group will be called the Instructional Management and Institutional Effectiveness Team, with the following goals:

- Data-supported decision making/data competency (using data across the institution; implementing Tableau for better interface)
- Stronger culture of inquiry
- Enhanced embedded support (GRIT, SLOAC/FLIC, Curriculum Committee, etc.)
- Integration of instructional management with planning, research, and institutional effectiveness (remove silos – more collaborative approach to the benefit of the College)

PRAC members indicated their understanding and support for these changes and realignment.

Ongoing Discussion on Committee Charge and Anti-Racism

This discussion will continue at the group's next meeting.

Revisiting Plans for Spring 2020 – Personnel Projections & Program Spotlights

The group determined to review the need for more immediate hires, as it finds a holistic approach to its annual work. Members decided to begin the departmental presentations as soon as possible. Jon will work with the Deans/Directors to begin the process.

Subcommittee Reports

There were no Subcommittee Reports at this meeting.

The next meeting will take place on Tuesday, 10/13/20.