

**Summary
October 19, 2021
Via Zoom**

Present: Lauren Amundson, Kathleen Antokhin, Fernanda Davila, Jason Dunn, David Egert, Jonathan Eldridge (Co-chair), Sarah Frye, Nigel Haikins, Jon Horinek, Peggy Isozaki, Colleen Mihal, Lisa Morse, Greg Nelson, Janis Olson, Meg Pasquel (Co-Chair), Monica Rudolph

Absent: Patricia France, Kristin Perrone

Guests: David Wain Coon, Brianna Haggitt, Connie Lehua

Agenda

The agenda for this meeting was approved.

Summary

The summary for the 10/5/21 meeting was approved.

2021-22 Recommendations - Greg

Highlights of YTD Financial Report:

- Expenses are incurred relatively evenly throughout the year, but most of the revenue is received in December and April
- Property taxes usually received in second quarter of the fiscal year
- State revenue lower primarily due to lower STRS on-behalf accrual and late receipt of funds
- YTD revenue in first quarter primarily from enrollment fees and state revenue
- Salaries higher this year primarily due to PT faculty being paid at month end instead of the following mid-month
- Benefits higher due to higher salaries and increase in STRS and PERS rates
- With 20.2% of budget spent to date, it is reasonable to expect we are on a path to meet budget

Community Programs & Activities - Dr. Coon

Dr. Coon presented a draft Community Programs & Activities Proposal. COM has a range of intersecting programs and activities, each with the opportunity to expand, meet additional community needs, generate revenue, and optimize the use of new and improved facilities.

However, the current organizational structure responsible for the components of these programs is split between divisions and departments, with key elements not officially reporting anywhere. The completion of the Jonas and Miwok Centers, along with other facility improvements in Pomo and at the Organic Farm, afford COM significant room for growth at IVC in particular, and institutionally across both campuses. With new facilities and new opportunities comes the need to consider new operational capacity and organization. This proposal outlines a proposed organizational structure designed to create a more coherent, integrated approach to community programs and activities.

PRAC members requested that:

- Issues of equity and better serving of community be leveraged to ameliorate existing inequities
- Any new revenues be used to meet needs of equity concerns

More information will be provided and more discussion will take place at a future meeting.

Program Review – Next Steps

This topic was postponed to a future meeting.

Subcommittee Reports

There were no Subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 11/2/21.