

Summary
March 30, 2021
Via Zoom

Present: Kathleen Antokhin, David Egert, Jonathan Eldridge (Co-chair), Patricia France, Sarah Frye, Nigel Haikins, Jon Horinek, Patricia Hulin, Peggy Isozaki, Cara Kreit, Colleen Mihal, Lisa Morse, Meg Pasquel (Co-Chair), Kristin Perrone, Monica Rudolph

Absent: Greg Nelson

Guests: Klaus Christiansen, Stormy Miller

Agenda

The agenda for this meeting was approved.

Summary

The summary for the 3/9/21 meeting was approved.

Facilities Planning Committee – Charge Update - Stormy and Klaus

The FPC's COVID measures and cleaning protocols were reviewed, and Measure B updates were provided. Jon will investigate to gather more information regarding the landscaping plan.

Committee charge with updates in italics:

- The Facilities Planning Committee operates as a subcommittee of the Planning and Resource Allocation Committee (PRAC) to ensure faculty, staff and student involvement in the planning, design, construction, upkeep and use of College-owned facilities to foster *an equitable, inclusive, and accessible experience for all constituents.*
- *In alignment with our board policy and procedures, the Facilities Planning Committee acknowledges college occupancy of indigenous land and honors the protection and history of its cultural elements.*

The group approved the FPC's updated charge and agreed it should move forward to the GRC.

Budget Assumptions – Revenue and Fixed Expenses - Peggy

COM is a Basic Aid school so all funding comes from local property taxes. This results in approximately \$37 million more than it would receive if all its funding came from the state.

Revenue sources:

- 90% from property taxes
- 5% from the state
- 5% from enrollment and local fees (rentals, etc.)

Expenditures are primarily:

- 85% salaries and benefits
- 15% supplies and utilities

If there is any Revenue available beyond the Fixed Expenditures, it can be spent on requests.

Every year COM receives a revenue estimate from the county and then revises its budget. The expected revenue increase for 2021/2022 is 1%.

In light of this information, the group decided to be conservative in its revenue assumptions with regard to requests, but still lead with its values. Jon will work with Peggy to determine how much funding there actually is for the requests.

PRAC will spend the remainder of its meetings this fiscal year reviewing requests in order to make its recommendation to the President.

Subcommittee Reports

There were no other Subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 4/13/21.