

**Summary
December 7, 2021
Via Zoom**

Present: Lauren Amundson, Kathleen Antokhin, Fernanda Davila, Jason Dunn, David Egert, Jonathan Eldridge (Co-chair), Sarah Frye, Nigel Haikins, Jon Horinek, Lisa Morse, Janis Olson, Meg Pasquel (Co-Chair), Kristin Perrone, Monica Rudolph

Absent: Peggy Isozaki, Colleen Mihal, Greg Nelson

Guests: Katheryn Horton, Anna Pilloton, Nancy Willett

Agenda

The agenda for this meeting was approved.

SWAC Committee Change

PRAC members approved the changes to SWAC that were presented at the 11/16/21 meeting. It will now be called the Career Technical Education Committee (CTEC) and the changes to its Charge will stand, once approved by the GRC

SWAC Funding Recommendations – Katheryn

Applications for funding for the following projects were submitted to SWAC and approved for recommendation to PRAC, in order:

1. Supporting K-12 Career Education Pathways Through COM Counseling
2. QuickBooks Certification
3. Teaching the Entrepreneurial Mindset Using the ELI Ice House Program
4. ESL Hospitality Workshops

Gina Cullen's (Counseling Chair) response to PRAC members' questions regarding Project #1, dated 12/7/21:

1. *Yes, we are planning to hire an additional counselor. If one of our part-time counselors is hired for this role, we are planning on replacing that counselor's units with a new counselor from our pool. This would have no impact on our current allocation of counseling units serving COM students. It is designed to augment our department.*
2. *The counselor will work with high school students at the sites to develop educational plans related to COM college courses, advise them as to appropriate courses for them*

and offer career and college counseling for them. The counselor could also provide more information about career education opportunities at COM and support them in understanding pathways in career education and transfer. The counselor would also liaise with the high school counselors to further support concurrent enrollment.

The above projects were approved via email by the majority of PRAC members.

Impact reports on previous project awards will be presented at a future PRAC meeting.

Subcommittee Reports

There were no Subcommittee reports at this meeting.

The next meeting will take place on Tuesday, 2/1/22.