

# PRAC PRESENTATION



## COLLEGE SKILLS, TRANSFORMATION GRANT, & EDUCATIONAL SUCCESS PROGRAMS

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DEAN OF EDUCATIONAL SUCCESS PROGRAMS

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# SUMMARY of EMPLOYEES



- 12 Full-time Faculty
- 66 Part-time Faculty
- 16 Coordinators
- 10 Educational Support Instructors (for workshops)
- 3 Administrative Assistants
  - Executive AA shared with Assistant VP of Instruction
  - AA shared with Enrollment Services
- 8 English Instructional Specialists
- 6 Hourlies
- 30 Student embedded tutors, mentors, & assistants
- 50 Student tutors

# COLLEGE SKILLS



- NONCREDIT ESL
- CREDIT ESL
- ESL LAB
- ENGLISH SKILLS & LAB
- HUMANITIES 101
- MATH SKILLS (Discontinuing Fall 2019)

# COLLEGE SKILLS



- 1 Full-time Administrative Assistant
- 1  $\frac{3}{4}$  Administrative Assistant shared with Enrollment Services

## NONCREDIT ESL FACULTY

Full-time: 3  
Part-time: 38

## CREDIT ESL FACULTY

Full-time: 4  
Part-time: 14

## ENGLISH SKILLS FACULTY

Full-time: 3  
Part-time: 11

## MATH SKILLS FACULTY

Full-time: 2 Shared  
Part-time: 3

## INSTRUCTIONAL SPECIALISTS

Classified Full-time: 2  
Classified Part-time: 6

# COLLEGE SKILLS



- STUDENTS 2017-2018
  - Noncredit & Credit ESL: 2,193 (16%)
  - Basic Skills (credit only): 1,091 (8%)
- WORK
  - English Language Acquisition
  - Readiness & Preparation (Critical Thinking, Writing, and Reading Skills)
  - Pathways for ESLN, ESL, and Basic Skills Students
  - Partnerships: SAS, Umoja, Maps, Summer Bridge, CTE, Enrollment Services, and Counseling

# COLLEGE SKILLS BUDGET



Budget Category	Description	Amount
1000	Permanent Academic Salaries	\$1,173,842
1000	Part-time Academic Salaries	\$1,571,500
2000	Classified Salaries	\$462,798
3000	Benefits	\$741,220
4000	Food & Supplies	\$16,715
5000	Travel & Contract Services	\$6,000
<b>TOTAL</b>		<b>\$3,972,075</b>

# BASIC SKILLS TRANSFORMATION GRANT



- COMPASS
- SUMMER BRIDGE
- LEARNING COMMUNITIES & GUIDED PATHWAYS
- HUMANITIES 101
- EDUCATIONAL SUPPORT PROGRAM
  - EMBEDDED PEER TUTOR PROGRAM
  - ACADEMIC SUCCESS WORKSHOPS: ENGLISH

# COMPASS



## PROGRAM

- 250 low-income, high school students from Marin County grades 9th-12<sup>th</sup>, concurrently enrolled at COM
- 5 High schools: San Rafael, Terra Linda, Tam, Novato, and San Marin
- Counseling support and classes
- Coordinator support
- COM Campus Tours
- **SAT Test Prep**
- Courses for COMPASS parents

## SUCCESS

- 2018-2019 is the first school year that we will have Seniors!
- 28 COMPASS high school students took a summer course, including COM's high school academies at IVC
- 12th grade students applied to 4-year schools, COM, and for financial aid



# SUMMER BRIDGE



- Three-week, one-unit counseling course with math and English review in summer
- Cohort-bonding activities
- Success skill-building
- Peer ambassadors
- Lunches and snacks

Year	Students	Cohorts
2014	25	1
2015	50	2
2016	86	4
2017	118	6
2018	117	6

# LEARNING COMMUNITIES



**PUENTE:** increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn college degrees and return to the community as mentors and leaders

- Puente Events
- Mentoring
- Linked cohort courses in English and counseling
- Tutoring

**UMOJA:** Umoja is committed to the academic success, personal growth, and self-actualization of African American and other students.

- Transfer pathways and agreements with over 30 HBCUs
- Weekly breakfasts
- Community Events
- College & Conference Field trips
- Linked cohort courses in English and counseling

**MAPS (Mapping Academic Pathways for Success):** A pathways program, incorporating learning communities and student services to help COM students reach their academic goals more quickly.

- HUM 101 & COUN 130
- Peer Mentoring
- Activities & Speakers
- Internships

# LEARNING COMMUNITIES BUDGETS



Mostly supported by categorical funds: Puente, SEA\*, & Guided Pathways

Description	Puente 20 Students	Umoja 98 Students	MAPS 110 Students
Program Coordinators	\$98,822	\$68,591	\$18,000
Peer Mentoring Coordinators			\$9,500
Travel & Events		\$12,000	
Supplies & Food	\$3,146	\$8,500	\$7,000
Math Tutoring	\$10,080		
Peer Team Assistants		\$5,200	
Peer Mentors			\$48,000
Hourly Support		\$28,650	
TOTAL	\$112,048	\$122,941	\$82,500

\* Student Equity & Achievement Categorical Fund

# SUCCESS FOR LATINX STUDENTS



## Student Success Outcomes for Latinx Students in the First and Second Years at COM

	Summer Bridge Only	Summer Bridge + Learning Community	Comparison Group
% Persisted to Spring	77%	88%	71%
Year 1 Units Earned	14.1	16.8	12.3
% Persisted to Year 2 (fall)	69%	73%	55%

# SUCCESS FOR LATINX STUDENTS



	Summer Bridge Only			Summer Bridge + Learning Community			Comparison Group		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Attended Summer Bridge	23	33	65	6	19	26	-	-	-
% Persisted to Spring	70%	93%	87%	50%	94%	100%	72%	68%	74%
Year 1 Units Earned	13.3	18.4	15.0	9.3	16.8	20.0	12.6	12.7	11.6
% Persisted to Year 2 (fall)	65%	83%	80%	17%	72%	92%	52%	57%	57%

# HUMANITIES 101



- Transfer Level
- IGETC 3B & CSU Area C2
- No prerequisite
- Social Justice & Equity Lens
- Zero Cost Textbooks
- Themed
- English instructor
- 4 Content instructors
- Embedded counselor
- Embedded peer tutor
- Multiple Measure
- Foundational course for Guided Pathways
- Paired with COUN 130: Career Exploration

- Fall 2017 (3) & Spring 2018 (2)
  - Activism (Umoja Fall Only)
  - Food
- Fall 2018 (5) & Spring 2019 (4)
  - Activism (Umoja Fall Only)
  - Food
  - Sports
  - Wilderness & Environment
- Fall 2019 (6)
  - Umoja HUM 101: Activism
  - Food
  - Sports
  - Wilderness & Environment
  - Home
  - Magic

# EDUCATIONAL SUPPORT PROGRAMS

## EMBEDDED PEER TUTOR PROGRAM

Fall 2017: 13 classes; 13 tutors

Spring 2018: 18 classes; 13 tutors

Fall 2018: 15 classes; 14 tutors

Spring 2019: 18 classes; 16 tutors

- Tutors work 4 hours a week
- At least 1 hour in class each week
- 0.5 hours/week planning with faculty
- Outside study groups are one hour in length

## ACADEMIC SUCCESS WORKSHOPS

Spring: 2018 -- Spring 2019

### GRAMMAR

- Subjects and Verbs
- Kinds of Sentences
- Comma Drama
- College Punctuation
- Sentence Focus
- Passive Voice
- Reported Speech
- Present Perfect
- Past Perfect
- Proofreading

### WRITING

- Secrets of the Five Paragraph Essay
- Jumpstart Your Essay
- Thesis Statements
- Using Quotes in Essays
- Transitions
- Counterarguments

### READING

- Reading Retention
- Reading Research Articles
- Close Reading
- Comprehension

# ABSORBED GRANT COSTS



Significantly fewer remedial courses will cover the following costs

Description	Amount	Units	Account
HUM 101 Coordinator	\$27,000	6	English Skills
HUM 101 Course Units	\$253,800	56.4	English Skills
Summer Bridge Coordinator: English	\$13,500	3	English Skills
Summer Bridge English Instructors	\$22,500	5	English Skills
Summer Bridge Coordinator: Math	\$13,500	3	Math Skills
Summer Bridge Math Instructors	\$27,000	6	Math Skills
ESP Coordinator	\$27,000	6	English Skills
ESI Workshop Instructors; Stipend	\$24,000		SEA*
Embedded Peer Tutors	\$55,000		SEA*
<b>TOTAL</b>	<b>\$463,300</b>		

Unit @ \$4500

\* Student Equity & Achievement Categorical Fund



# GRANT to DISTRICT



Remaining costs that need to be covered by the District

Description	Amount	Account Responsible
Dean of Educational Success Programs: Salary	\$162,727	Educational Success
Dean of Educational Success Programs: Benefits	\$60,000	Educational Success
COMPASS Coordinator: Salary	\$76,000	Outreach
COMPASS Coordinator: Benefits	\$28,000	Outreach
COMPASS Counselors (20 units)	\$90,000	Counseling
<b>TOTAL</b>	<b>\$416,727</b>	
<b>Excess in Educational Success Budget</b>	<b>(\$100,000)</b>	
<b>TOTAL Needed</b>	<b>\$316,727</b>	

Unit @ \$4500

# EDUCATIONAL SUCCESS PROGRAMS



- LEARNING COMMUNITIES
- EDUCATIONAL SUPPORT PROGRAMS
  - EMBEDDED PEER TUTOR PROGRAM
  - ACADEMIC SUCCESS WORKSHOPS: ENGLISH
- TUTORING & LEARNING CENTER
- ENGLISH SKILLS LAB
- WRITING CENTER
- ONLINE WRITING CENTER

# EDUCATIONAL SUCCESS PROGRAMS



- LEARNING COMMUNITIES
  - COMMUNITY
  - BELONGING
  - EMOTIONAL SUPPORT
- LABS & TUTORING
  - JUST-IN-TIME REMEDIATION
  - SKILL BUILDING
  - ACADEMIC SUPPORT

# TUTORING & LEARNING CENTER



- TLC established in the 1980's
- Small group tutoring in many subjects
- One-on-one tutoring for EOPS students
- COM hourly jobs keep students on campus

Semester	Student Attendance Hours	Number of Tutors
Fall 2016	4857	34
Spring 2017	5545	38
Fall 2017	5783	47
Spring 2018	6400	50
Fall 2018	6796	50

# TLC BUDGET 2018



Budget Category	Description	Amount
2000	Coordinator	\$55,985
2000	Tutors	\$105,384
3000	Benefits	\$34,827
4000	Supplies and Materials	\$6,913
5000	Travel	\$1,288
<b>Total:</b>		<b>\$204,398</b>
<b>Budgeted:</b>		<b>\$145,484</b>
<b>2018 Difference:</b>		<b>(\$58,914)</b>
<b>2017 Difference:</b>	B: \$137,440      A: \$202,256	<b>(\$68,416)</b>

NEED TOTAL : \$60,000

# ENGLISH SKILLS LAB & WRITING CENTER



- **WRITING CENTER**

M 7:30-7:00pm; 11.5

T 7:30-7:00pm; 11.5

W 7:30-7:00pm; 11.5

R 7:30-7:00pm; 11.5

F 10:00-2:00pm; 4.0

$50 \times 0.70 = 35 \times 2 = 70$  units

WC/OWC Coord. = 6 units

Summer: 2.76 units + 1 Coord.

**Total: 79.76 units/yr.**

- **ENGLISH SKILLS LAB**

M 8:30-6:00pm; 9.5

T 8:30-6:30pm; 10.0

W 8:30-6:00pm; 9.5

R 8:30-6:30pm; 10.0

F 8:30-2:00pm; 5.5

S 9:00-12:00pm; 3.0

$47.5 \times 0.70 = 33.25 \times 2 = 66.5$

English Skills Coord. = 4 units

Summer: 1.44 units

**Total: 71.94 units/yr.**

**Combined TOTAL: 151.7 units**

# COMBINED READING & WRITING LAB



## Reading & Writing Lab

M 7:30-8:00pm; 12.5

T 7:30-8:00pm; 12.5

W 7:30-8:00pm; 12.5

R 7:30-8:00pm; 12.5

F 8:30-2:00pm; 5.5

S 9:00-12:00pm; 3.0

$58.5 \text{ hr} \times 0.70 = 40.95 \times 2 = 81.90 \text{ units}$

Lab/WC Coord. = 8 Units

$89.90 \text{ units} + 3.76 \text{ (Summer \& Coord.)} = 93.66 \text{ units}$

Savings:  $57.04 \text{ units} \times \$4500 = \$256,680/\text{yr.}$

Spring & Summer  
2020

\$129,330

2020/21  
\$256,680

**TOTAL**  
\$386,010

# THREE YEAR GOALS



- Strengthen and simplify pathway for students from noncredit ESL to credit ESL and other programs
- Increase and enhance HUM 101
- Diversify skill building offerings
- Expand and vary tutoring services and mentoring for students
- Align and increase enrollment of learning communities



# NEEDS & SAVINGS SUMMARY



- Transformation Grant
  - \$316,000
- Learning Communities Support Coordinator Classified position for MAPS, Umoja, & Puente
  - \$100,000 w/benefits
- Tutoring & Learning Center Adjusted Budget
  - \$60,000 (already being covered by the District)
- \$386,010 (combined lab savings) – \$476,727 (needs)
  - TOTAL: (\$90,727) NEED