

Enrollment Services EOPS, CARE, CalWORKS School & Community Partnerships (Outreach) Assessment & Testing Veterans Services

Presentation Prepared for PRAC

Jon B. Horinek - Dean of Enrollment Services

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PRAC Guiding Principles

- Recommendations made are student centric emphasizing the need to help as many students as possible achieve their educational goal while exploring possible changes to what we do and how we do it
- Recommendations are equity-minded and reassess our practices, policies, and structures calling attention to patterns of inequity
- Recommendations focus on protecting and improving teaching and learning, including innovative efforts to address the needs of students with disabilities and mental health challenges
- Recommendations acknowledge that we are responsive to the diverse community we serve

Enrollment Services Staff

- Dean of Enrollment Services (1 FTE)
- Assoc. Director of Enrollment Services (1 FTE)
- Enrollment Services Associate III (2 FTE)
- Enrollment Services Associate II (6 FTE)
- Enrollment Services Associate I (3.8 FTE)
- Evaluations Analyst (2 FTE)
- Administrative Assistant III (1 FTE)

EOPS/CARE/CalWORKS Staff

- Director of EOPS/CARE/CalWORKS (1 FTE)
- Coordinator of EOPS/CARE/CalWORKS (1 FTE)
- Administrative Assistant (1 FTE)
- Counseling Faculty (2 FTE)

Veterans Center Staff

- Veterans Center Coordinator (1 FTE)

School & Community Partnerships (Outreach) Staff

- Director of School & Community Partnerships (1 FTE)
- Coordinator of School & Community Partnerships (1 FTE)
- COMPASS Coordinators (3 FTE)

Assessment & Testing Staff

- Coordinator of Assessment & Testing (1 FTE)
- Assessment & Testing Technician (1.5 FTE)

Three Year Outlook

- Continuous improvements in service
 - Student communication, online services, financial aid access & utilization while holding current staffing levels
- Enrollment Services Centralization
 - Integration of all enrollment transactions in one functional area
- Reimagining Assessment & Testing's role
 - Changing roles and responsibilities in the post AB 705 era
- Institutionalizing EOPS support programs
 - Solidifying and Expanding book grant program with district dollars
- Institutionalizing COMPASS
 - Achieving balanced program growth

What we need to get there...

- \$25,000 – District Commitment for EOPS Book Grant Program
- \$36,000 – Move current .8 FTE ESA I to 1.0 FTE

Enrollment Services/Community Education Registration Centralization

- Currently Community Education registration functions are housed separately from credit registration functions.
- This has created duplication of effort in areas already handled by credit registration and cashiering:
 - Registration
 - Billing
 - Reconciliation

Cost Savings

- Assessment & Testing
 - \$44,000 – Testing Units & Departmental Reorganization (Categorical)
- Veterans Services
 - \$92,500 – Vacant Position (Categorical)
- Enrollment Services/Community Education Registration Centralization
 - First year - \$100,000 – Vacant Position
 - Second & Third Year - \$125,000 - \$150,000
- TOTAL FY20 - \$136,500 Categorical - \$100,000 District
- TOTAL FY21 - \$125,000 - \$150,000 District