

---

## Technology Committee

Sub-Committee of Planning and Resource Allocation Committee  
Fall 2021 Semester

**Meeting Wednesday, October 20th, 2021 via  
Zoom at 12:40pm**

Present: Heather Rahman, Matthew Howard, Lance Barthelemy, Haleigh Brown,  
David Patterson, Caitlin Rolston, Grace Mengqi Yuan

Absent: Emy Bagtas-Carmona, Luna Finlayson

### **Standing Items**

1. Call to Order at 12:43 in Zoom.
2. Approval and adoption of the Agenda  
Motion to approve: Heather Rahman  
Second the motion: Catlin Rolston  
Vote: approved
3. Approve minutes from September 8<sup>th</sup>  
Motion to approve: Catlin Rolston  
Second the motion: Haleigh Brown  
Vote: approved  
Abstained: Heather Rahman, Matt Howard
4. Chair Announcements:
  - Welcome, Heather!

### **Discussion Items**

1. Faculty Survey: the group discussed the framing/categories of the survey.  
Dave created an online doc to track the development of the survey, the url is  
[https://marinedu-my.sharepoint.com/:x:/g/personal/dpatterson\\_marin\\_edu/EaXhizIBbaxCm-K9EGTWccIBbfg4lziPmZb3p9Z8sRVsXA?rttime=h5aIAXuk2Ug](https://marinedu-my.sharepoint.com/:x:/g/personal/dpatterson_marin_edu/EaXhizIBbaxCm-K9EGTWccIBbfg4lziPmZb3p9Z8sRVsXA?rttime=h5aIAXuk2Ug)

Dave, Grace, Caitlin, and Luna will meet with Holley/PRIE to start the conversation about designing the survey. Grace invited the rest to join if they can.

2. ESL concern –Catlin reported the concerns generating from ESL and ESLN faculty about technological barriers. Luna added that special population also struggle with technology. Group decided to further discuss this matter in the next standing meeting.

Haleigh motioned to adjourn the meeting at 1:35 pm.  
Lance seconded the motion. Meeting adjourned.