
Technology Committee

Sub-Committee of Planning and Resource Allocation Committee
Fall 2021 Semester

**Meeting Wednesday, November 10th, 2021 via Zoom at
12:40pm**

Present: Heather Rahman, Matthew Howard, David Patterson, Caitlin Rolston, Grace Mengqi Yuan,
Emy Bagtas-Carmona, Luna Finlayson

Absent: Lance Barthelemy, Haleigh Brown.

Guest: Kate Hayne

Standing Items

1. Call to Order at 12:42 in Zoom.
2. Approval and adoption of the amended Agenda
Motion to approve: Heather Rahman
Second the motion: Matt Howard
Vote: approved
3. Approve minutes from October 20th
Motion to approve: Matt Howard
Second the motion: Caitlin Rolston
Vote: approved
Abstained: Emy Bagtas-Carmona, Luna Finlayson
4. Chair Announcements:
 - Welcome, Kate, ESLN instructor.

Discussion Items

1. ESL Concern re: technology as barriers to low-level ESL students
Dave read Kate's letter to the group. Caitlin shared some feedback from the administration. Challenges to use a paper-based application were State mandated procedures, staff workload, etc.

Emy recalled that years back, SS processed paper-based applications for ESLN programs and that process stopped. CCCApply has a Spanish version. She asked whether the issue was more on the side of MyCoM portal.

Kate said that the issues were from both CCCApply and the MyCoM portal. The issues rooted in literacy issues. Some students were not even literate in Spanish. Spanish

speakers were predominant but we also had ESL students speaking other languages. Kate gave examples of technological challenges to the students, such as a password configuration process, obtaining a valid email address, and uploading vaccination records to be eligible to registration.

She stated that ESL department had enrollment at appx. 1500 historically, and dropped to 500 during pandemic. The department proposed a paper-form application but got declined by the administration.

Kate mentioned New Students Orientation/Workshops that used to attract hundreds of students to register in-person. The workshops were cancelled during the pandemic but might be reinstated in the future. Grace said we shall find out from the department.

Heather mentioned the existing resources helping Spanish speakers.

More questions were asked about the online application. It was clarified that the ESL online application is a simplified version of CCCApply for ESL programs.

Kate concluded that students can learn technology but not in conjunction with learning the language. A paper-based application would help with enrollment and be easier for students.

Matt brought up the need to hear the other-side of the story, and look at other causes at the decline of the enrollment.

Emy suggested to examine the online application and seek for improvements.

A recommendation was not reached and the committee will further discuss this matter.

Due to time limit, the other items on the agenda were not discussed.

Matt motioned to adjourn the meeting at 1:35 pm.

Caitlin seconded the motion. Meeting adjourned.