
Technology Committee

Sub-Committee of Planning and Resource Allocation Committee
Spring 2022 Semester

Meeting April 20th via Zoom at 12:40 p.m.

Present: Heather Rahman, Caitlin Rolston, Luna Finlayson, Grace Mengqi Yuan, Matthew Howard, Emy Bagtas-Carmona

Absent: Lance Barthelemy, David Patterson, Kayla Alizadeh.

Standing Items

1. Call to Order at 12:45 pm
2. Approval and adoption of the amended Agenda
 - Motion to approve: Matthew Howard
 - Second the motion: Caitlin Rolston
 - Vote: all approved
3. Approve minutes
 - Motion to approve the amended minutes: Heather Rahman
 - Second the motion: Matthew Howard
 - Vote: all approved
 - Abstained: Luna Finlayson
4. Chair Announcements
 - Faculty survey was administered on April 19th. There was a recommendation that we could have run the draft by the DE Committee to align the terminology before the survey went out to campus-wide. Point well taken. TPC would be more mindful in this regard for future surveys.

Discussions

1. Grace shared proposals from Tech-Quity task force with the group on Dave's behalf. Everyone will read the proposals and we will put it on the agenda for the next meeting.
2. Grace shared that Dave would be resigning from all of his committee work and co-chair duties of TPC. She also would like to hand down her co-chair duties. She encouraged her fellow TPC members to run. She was not sure about the election guidelines, but she will reach out to Meg. Caitlin expressed interests in being a co-chair.
3. TPC agreed to add a meeting on May 4th, and keep May 18th another possible addition if needed.
4. Matt brought up that IT has been looking into purchase an AI chat-bot, coinciding with the discussion happening at TPC.

- a. He shared that our IT head, Patrick Ekoue-totou, went to a statewide CIO conference and learned about AI engines that other community college have been using.
- b. Regarding an AI engine, the challenge had been the resources to teach/train the bot. Patrick identified one AI engine that already uses shared knowledge of CCC and could answer questions logically.
- c. The group was excited about the update and started asking questions, such as what would the cost be, would it have a live-chat function; would it be on the website; would it have a mobile version; would it be multi-lingual. (Matthew recalled that the AI engine that Patrick looked into was multilingual.)
- d. Emy said that her office looked into an AI chat-bot for answering student services related questions and they liked the live-chat function that would allow students to be helped right away. She is 100% supportive to acquiring an AI chat-bot for COM.
- e. Grace commented that AI chat-bot could bring some support to off-hour requests and for evening classes.
- f. Caitlin said she experienced a one-stop mobile app from some other school that functions like a MyCOM portal plus an AI chat function, which was very helpful and impressive. She asked if COM had any plan to develop such an APP.
- g. Heather recommended a future discussion item about student cell phone usage and mobile experience for education related activities, as there are students accessing COM resources, taking courses, writing homework and making presentations on the phone. She added that questions about cell phone usage could be included in future student surveys.
- h. The group concluded that it would be great to invite Patrick Ekoue-totou to our meeting to give us some more information on the AI chat-bot and other technology related topics.

Matt Howard moved to adjourned meeting at 1:23pm. Caitlin Rolston seconded the motion.
Meeting adjourned.