Technology Committee

Sub-Committee of Planning and Resource Allocation Committee
Spring 2023 Semester

Meeting March 1st, via Zoom at 12:40 p.m.

Present: Heather Rahman, Emy Bagtas-Carmona, Lance Barthelemy, Stacey Lince, Eresa Puch, Hector Saez, Rebecca Yim, Irina Roderick, Josh Lawson, Jamie Terhune, Grace Mengqi Yuan.
Absent: Caitlin Rolston, Heather Rahman.

Standing Items

1. Call to Order at 12:42 pm
2. Approval and adoption of the Agenda
   - Motion to approve: Eresa Puch
   - Second the motion: Hector Saez
   - Vote: all approved

3. Approve minutes
   - Motion to approve the minutes: Eresa Puch
   - Second the motion: , Hector Saez
   - Abstained: Stacey Lince, Jamie Terhune.
   - Vote: approved

4. Chair's Announcements:
   - March 22nd no meeting due to Spring break; next meeting is March 29th.
   - New faculty member: Jamie Terhune, ESL instructor.

Discussion Items

1. Sound Board

   o Eresa commented and complimented on the work that TPC did for accreditation. She also asked IT to post the Technology Strategic Plan to the IT webpage.

   o Stacey shared that PRAC and DEC would be looking into how the college onboards and promotes new educational applications, how apps are funded between IT and academic departments, in order to bring certain consistency of budgeting.

     ▪ There is a need to look at how we as an institution funds technology. Who paid for what from which kind of budget.

     ▪ The Instructional Equipment Committee maintained a spreadsheet of requests and funding in 2020.

2. IT Presentation – Patrick Ekoue-totou, Dong Nguyen, Burton Schane, Aaron Osheroff.

A. Debrief on IT's selection of vendor to achieve digitization, in terms of data collection and integration, and removal of paper-based processes.

- Patrick talked about Laserfiche, which was a tool COM used to some extent at some departments, like Enrollment Services. However, Laserfiche did not meet all of the requirements. For example, we need a tool that could define the acquisition process digitally.

- Patrick went over the final candidates that IT interviewed and summarized their benefits and shortcomings. TeamDynamix was picked as the finalist after IT analysis.

B. Banner

- Patrick went over the functionalities of Banner, which generally landed in three categories, Student Information System (SIS), Human Capital Management, and Financial System.

- SIS is relatively strong and meets the needs.

- Banner does not meet the needs for Human Resources or Fiscal Services. A lot of resources went in to support the legacy system. There is a need to replace those functions with modernized tool (a more intuitive platform or application).

- Enterprise Resource Planning (ERP), like Banner, is going out of fashion; cloud-based platform (iPaaS) is the new hub. Boomi was plugged in COM three years ago.

- Comments from the team:

  o Aaron: a lot of resources went in to install and incorporate updates and customization. It's harder to maintain from IT. The HR and fiscal services should not be hosted by Banner.

  o Dong: the SIS system part of Banner is still a strong system to work with for the student services functions.

  o Burton: high cost of maintenance of the system is one of the major reason to look for a replacement for the HR and finance module. IT needed to re-assess the customization in Banner 9 environment; now is well suited to look at a new system for a better user experience.

C. Discussion:

- Jamie asked whether students use Banner to register. She further commented that older and foreign students and those who do not have the technology skills want simpler process to register for classes. Patrick responded that the student services functions in Banner are meeting the needs and IT did not intent to replace the SIS system of Banner. Burton added that we were still using Banner 8; Banner 9 might have a better student interface. There has not been any complete SIS system out there other than Ellucian Banner.

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- Eresa added that Napa Valley College looked into incorporating WorkDay app to their system but stopped the process due to high cost. College's financial resource is a very important aspect in doing such a system replacement project.

- Grace asked what were expected form TPC in relation to the Banner project. Patrick answered that one is to spread the word of the cloud-based iPaaS system. Two is to do a survey on key users of HR and fiscal services to get user experience of the current system. Graced asked IT to produce the 1st draft of such survey.

Meeting adjourned at 1:34pm.