COLLEGE OF
MARIN
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Technology Planning Committee

Sub-Committee of Planning and Resource Allocation Committee

Fall 2023 Semester

Meeting Minutes

Monday November 20, 2023, via Zoom at 12:40 p.m.

Attended: Eresa Puch, Grace Yuan, Heather Rahman, Jamie Terhune, Stacey Lince, Aliyah Bassa, Oliver Howard, Hector Saez, Tessa Loegering

Absent: Lance Barthelemy, Matthew Howard, Irina Roderick, Emy Bagtas-Carmona

Standing Items

1. Call to Order at 12:42 pm
2. Approval and adoption of the Agenda
   - Grace motioned to approve
   - Hector seconded the motion
   - All approved
3. Approve minutes
   - Grace motioned to approve
   - Aliyah seconded the motion
   - All approved

4. Chair Announcements
   - Co-chair options – The committee voted all in favor of Tessa Loegering to act as co-chair
   - 1 Classified seat open
   - 1 Faculty seat open - Heather and Tessa will check about faculty who are unable to participate

Discussion Items

Patrick Ekoue Totou, Director of Information Technology –

Patrick reported on the current COM I.T. projects and upgrades in process or slated to start soon including:

- COM GLBA Information Security Program – Gramm-Leach-Bliley Act, (GLBA) enforces that community colleges create and implement a security and response plan for their organizations.

- Through new Wi-Fi connection standards, the system must capture who signs-on. From a device's browser, DPSK knows who the person is through a captive portal. However, for some devices the security doesn't work for certain apps.
- In Spring 2024, Banner 9 upgrades will be implemented with a Summer 2024 timeline to finish. This should impact time sheets as an online option, student registration with a cleaner interface system.
- Data governance will be discussed more later. This includes a time length in keeping data and email. Server storage is nearly full. Some restrictions apply on types of email which cannot be removed from server.
- Patrick will keep our committee informed on how we may lend our support and services.

Open Discussion -

The committee discussed relaunching the tech survey in the 3rd week of the Spring 2024 semester. They suggested sharing a QR code at convocation. Heather or Tessa can reach out to the Chairs.

Also, the committee mentioned old projectors in classrooms. New projectors are needed. We will see if this is documented through the TPC survey from faculty and staff.

The meeting was adjourned at 1:40 p.m.