

Technology Committee

Sub-Committee of Planning and Resource Allocation Committee
Spring 2026 Semester

Meeting Minutes

Monday, February 2, 2026, via Zoom at 12:40 p.m.

Committee: Christopher Khaing, Grace Yuan, Heather Rahman, Hector Saez, Irina Roderick, Jamine Terhune, Jess Schiffman, Julie Mark, Lance Barthelemy, Matthew Howard, Samantha Jackson, Scott Conrad, Stacey Lince

Standing Items

1. Call to Order at 12:43 pm
2. Approval and adoption of the Agenda
 - Julie Mark motioned to approve the agenda
 - Hector Saez seconded the motion
 - The committee approved the agenda
3. Approve minutes
 - Julie Mark motioned to approve the minutes
 - Hector Saez seconded the motion
 - The committee approved the minutes
4. Chair Announcements
 - a. Spring schedule: March 2, March 23, April 13, May 4 – meeting dates were adjusted to accommodate calendar conflicts
 - b. Chair(s) for Fall 2026 – Chair or co-chair(s) seats open at end of May 2026
 - c. PGS Feedback – Survey results were shared and are available to use in writing the new COM Tech Plan

Discussion Items

1. Sound Board – tech concerns around campus
 - IT Director hiring is almost completed.
 - Technology topics included HECVAT, CourseDog transition, and classroom projector upgrades.
 - eLumen will transition to CourseDog.
 - Check with Logan Wood for course assessment.
 - <https://www.educause.edu/higher-education-community-vendor-assessment-toolkit>
HECVAT originates from EduCause which gives the latest version. It includes accessibility,

privacy and cybersecurity.

- Classrooms with low resolution projectors will be updated soon.
- A list of rooms with the better projection and tech ready classrooms for IVC and KTD campuses will be helpful.

2. COM new Tech Plan progress

We will welcome our new IT Director to help write the new plan. Dr. Conrad still intends to participate and incorporate the survey information into the plan.