MARIN
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Technology Committee

Sub-Committee of Planning and Resource Allocation Committee

Fall 2026 Semester

Meeting Minutes
Monday, October 12, 2026, via Zoom at 12:40 p.m.

Attendance

Attended: Ephantus Mogere, Briana Gonzalez, Kimberly Long, Jamine Terhune, Samantha Jackson, Karla Ayala Martinez, and Stacey Winkler.

Guest: Dan Zaffran

Absent: Stephanie Canon, Irina Roderick, Matthew Howard, Julie Mark, and Hector Saez

Standing Items

1. Introductions
2. Approval and adoption of the Agenda
    - No formal agenda due to no Chair/Co-chairs

Discussion Items

1. Electing a Chair or Co-Chairs for TPC/Overview of Drafted Technology Plan
    - Heather officially stepped down from her role as Chair.
    - Stephanie volunteered to serve as Co-Chair to help move the committee's work forward.
    - Stacey recommended appointing a faculty member to serve alongside Stephanie as Co-Chair. She emphasized that faculty representation would help connect the committee's work to the educational side of the institution while providing a balanced leadership structure. This would also ensure that responsibility does not fall solely on the IT Director.
    - Dan expressed interest in potentially serving as Co-Chair but requested additional information about the role, responsibilities, and committee before making a commitment. Stacey provided a brief overview of the Technology Plan to offer additional context.

- Sam shared that she recently reviewed the draft Technology Plan and found it well-written, informative, and helpful in clarifying how technology recommendations are supported. She also agreed with Stacey's recommendation to have a faculty Co-Chair serve alongside Stephanie.
- Kimberly asked who developed the Technology Plan and how long the drafting process took. Stacey explained that she was unsure of the plan's original development timeline but confirmed that it remains a draft. She noted that the President contributed the introduction and encouraged committee members to bring any comments, edits, or suggestions to future meetings.
    - Kimberly also volunteered to serve as a backup Co-Chair, noting that she is still relatively new to the committee.

2. Technology Plan Discussion
    - Jamine emphasized the importance of incorporating risk assessment into the Technology Plan and evaluating whether technology is always the most appropriate solution.
    - She highlighted the need to assess existing technology, identify when new technology may be beneficial, and recognize situations where technology may not be the best approach.
        - As an example, she raised the question of whether artificial intelligence (AI) is beneficial or appropriate for all students, emphasizing the importance of considering student needs and potential impacts before adopting new technologies.
3. Follow-Up Items:
    - Committee members are encouraged to review the draft Technology Plan and bring feedback, edits, or recommendations to upcoming meetings.
    - Co-Chair selection remains under discussion, with faculty representation recommended.
    - Meetings will take place via Zoom only
        - Karla will delete the Teams meeting option.

The meeting was adjourned at **1:15 PM.**