

Technology Planning Committee (TPC)

<http://www.marin.edu/sharedgov/committee/TPC/index.htm>

Agenda January 26, 2017

CALL TO ORDER: 2:10 PM – SMN 137, Kentfield

Co-chairs: Leah Sharp, Derek Wilson

Members:

Staff Resource: Mina Namvar

Classified: Sheldon Carroll, Ferhat Indi, Stacey Lince

Faculty: John Erdmann, Rachael Klein, Arthur Lutz, Steve Newton, Leah Sharp, Derek Wilson, [vacant], [vacant]

Managers: Patrick Ekoue-totou, Carol Hildebrand

Students: Lidiya Jebessa, Ismail Azam

I. Approval and Adoption of the Agenda

II. Review and Approval of the Minutes: (by TPC members present)

1. 12/8/2016 Minutes Draft

III. Reports

TPC Co-chair: the 2017-20 Tech Plan DRAFT-v6 is being reviewed by PRAC. The Inventory Spreadsheets from the CIO/IT Director were provided as attachments on 1/23/17.

IV. Discussion/Action Items

1. Introductions, for any new members present*
*(Add review of TPC Charges to the next agenda, as needed)
2. Co-chair process for Spring 2017 meetings:
As a TPC Co-chair, Derek will:
 - Send out the agenda and minutes
 - Send out the ZOOM invites via Outlook
 - Post updates on the TPC Webpage
 - Attend all TPC meetings remotely via ZOOM
As a TPC Co-chair, Leah will:
 - Conduct and chair the meetings in SMN 137
 - Generate the minutes (and forward a copy to Derek)
 - Outline the Agenda (with additions to be sent to Derek & Leah as outlined above)
 - Communicate with TPC members as required, for efficiency and transparency
3. Review of the Inventory Spreadsheets provided by the CIO/IT Director (12/15/16), added as attachments to the 2017-20 Tech Plan DRAFT-v6:
 - Hardware_StaffDomain.xlsx
 - Hardware_StudentDomain.xlsx
 - Software_staffNetwork_Dec.2016.xlsx

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4. Schedule Future TPC Discussion/Action Items:
 - a. Replacement Plan, and Rubric for instructional computers and display technologies (labs, classrooms)
 - b. Replacement Plan, and Rubric for non-instructional computers and display technologies (offices, conference rooms)
 - c. Other instructional technology equipment (i.e. Scantron machines, Clickers, CCD, teleconferencing, video-casting, etc.) recommendations, vetting and compatibility with current and future systems.
 - d. COM BP/AP policies and procedures recommendations
 - e. Program Review of technology related requests (computers, software, etc.)
 - f. DEC Plan and infrastructure (CMS reviews, DE support)

Next meeting: February 9, 2017.