

# Technology Planning Committee (TPC)

<http://gov.marin.edu/tpc>

## Agenda for March 23, 2017

CALL TO ORDER: 2:10 PM – SMN 137, Kentfield

### Members:

Staff Resource: Mina Namvar

Classified: Sheldon Carroll, Ferhat Indi, Stacey Lince

Faculty: Rachael Klein, Arthur Lutz, Steve Newton, Leah Sharp, Derek Wilson, [vacant], [vacant], [vacant]

Managers: Patrick Ekoue-totou, Carol Hildebrand

Students: [vacant]

### I. Approval and Adoption of the Agenda

### II. Review and Approval of the Minutes: (by members present)

1. 3/09/2017 Minutes Draft

### III. Discussion/Action Items

1. Review of the sample Technology Equipment Request Rubric:
  - a. To development a computer and hardware replacement plan for student facilities (classrooms, labs, libraries, open labs, testing centers)
  - b. To development a computer and hardware replacement plan for faculty and staff (offices, meeting rooms, and work spaces)
  - c. Homework to create three different rubrics: computer, software, hardware not computer
    - i. Included category: accessibility (SL)
    - ii. Formatted categories: define terms specific to each rubric (DW)
    - iii. Lifespan category: revise specific to each rubric (LS)
2. Schedule Future TPC Discussion/Action Items:
  - a. Other instructional technology equipment (e.g. Scantron machines, Clickers, CCD, teleconferencing, video-casting, etc.) recommendations, vetting and compatibility with current and future systems.
    - i. LS will follow up with Scantron, Clickers, and Eduroam
  - b. COM BP/AP policies and procedures recommendations
    - i. DW will provide MOU on surveillance
    - ii. SN will provide AP/BPs on which he and JE have been working
  - c. Program Review of technology related requests (computers, software, etc.)
    - i. TPC will create new Program Review
3. DEC Plan and infrastructure (CMS reviews, DE support)
  - a. Not discussed

Next meeting: April 13, 2017.