

Technology Planning Committee (TPC)

<http://gov.marin.edu/tpc>

Minutes for March 23, 2017

CALL TO ORDER: 2:23 PM – SMN 137, Kentfield

Members:

Staff Resource: Mina Namvar [absent]

Classified: Sheldon Carroll [absent], Ferhat Indi [absent], Stacey Lince

Faculty: Rachael Klein [absent], Arthur Lutz [absent], Steve Newton, Leah Sharp, Derek Wilson, [vacant], [vacant], [vacant]

Managers: Patrick Ekoue-totou [absent], Carol Hildebrand

Students: Joseph Karpman, Edmund Leibert III

I. Approval and Adoption of the Agenda

(Note: revised agenda)

Approved unanimously

II. Review and Approval of the Minutes: (by members present)

1. 3/09/2017 Minutes Draft
Approved unanimously

III. Discussion/Action Items

1. Technology Equipment Request Rubric:
 - a. Included category: accessibility (SL) – revised
 - b. Formatted categories: define terms specific to each rubric (DW)
 - i. Base this off of UC Irvine Office of Information Technology, Support Policies
 - c. Lifespan category: revised specific to each rubric (LS)
 - d. This info will be compiled and version 2 of the rubrics will be reviewed for next meeting
2. Clickers (LS) – “Any suggestions or help with a check out system would be appreciated.” No information provided about possible needs by the District for using Clickers.
3. Scantron machines (LS) – no update
4. Eduroam (LS) – 10¢ per enrolled student or user, \$400/year minimum. LS will inquire for more information about what they provide.
5. MOU on surveillance – downloaded from upm.website
 - a. Still want AP/BP on surveillance so that standards apply across the board, and not just to faculty.
6. SN will provide AP/BPs on which he and JE have been working
 - a. Surveillance
 - b. The process for creating AP/BP – Draft of technology-related ones should be reviewed by TPC; recommend them to PRAC
7. TPC will create new Program Review

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- a. Hire vendor to build database
 - b. Integrating it; e.g. use Salesforce for everything, including Banner; Filemaker Pro; Curricunet
 - c. Can also use to follow graduates
8. Schedule Future TPC Discussion/Action Items:
- a. 3D printer/maker space
 - i. Machine metals at IVC is a maker space; has lathe, mill, etc. Under career ed
 - ii. 3D printer, laser bay (cuts paper and cloth), plasma cutter, all use Autocad
 - iii. Pedagogy – project-based learning for engineering, career-ed, art, geology, geography, physics, mathematics (Klein-bottle)
 - b. Other instructional technology equipment (e.g. CCD, teleconferencing, video-casting, etc.) recommendations, vetting and compatibility with current and future systems.
 - c. COM BP/AP policies and procedures recommendations
 - d. Program Review of technology related requests (computers, software, etc.)
9. DEC Plan and infrastructure (CMS reviews, DE support)

Next meeting: April 13, 2017.

Adjourned at 3:30 pm