

# Technology Planning Committee (TPC)

<http://gov.marin.edu/tpc>

## Agenda for April 13, 2017

CALL TO ORDER: 2:23 PM – SMN 137, Kentfield

### Members:

Staff Resource: Mina Namvar

Classified: Sheldon Carroll, Ferhat Indi, Stacey Lince

Faculty: Rachael Klein [absent], Arthur Lutz, Steve Newton, Leah Sharp, Derek Wilson, [vacant], [vacant], [vacant]

Managers: Patrick Ekoue-totou, Carol Hildebrand

Students: Joseph Karpman, Edmund Leibert III

### I. Approval and Adoption of the Agenda

### II. Review and Approval of the Minutes: (by members present)

1. 3/23/2017 Minutes Draft

### III. Co-chairs Reports

1. PRAC co-chairs to attend TPC on April 27<sup>th</sup>.

Topics for meeting/discussion:

- The overall structure of the plan
- The overall tone and focus of the document
- Integrate of the thinking around future-oriented needs
- Bond allocation for technology
- Final plan that resonates with all constituents

### IV. Discussion/Action Items

1. Technology Equipment Request Rubric:
  - a. Included category: accessibility (SL) – revised
  - b. Formatted categories: define terms specific to each rubric (DW)
    - i. Base this off of UC Irvine Office of Information Technology, Support Policies
  - c. Lifespan category: revised specific to each rubric (LS)
  - d. This info will be compiled and version 2 of the rubrics to be
2. Clickers (LS) – “Any suggestions or help with a check out system would be appreciated.” No information provided about possible needs by the District for using Clickers.
3. Scantron machines (LS) – no update
4. Eduroam (LS) – 10¢ per enrolled student or user, \$400/year minimum. LS will inquire for more information about what they provide.
5. MOU on surveillance – downloaded from upm.website

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- a. Still want AP/BP on surveillance so that standards apply across the board, and not just to faculty.
6. SN will provide AP/BPs on which he and JE have been working
  - a. Surveillance
  - b. The process for creating AP/BP – Draft of technology-related ones should be reviewed by TPC; recommend them to PRAC
7. TPC will create new Program Review
  - a. Hire vendor to build database
  - b. Integrating it; e.g. use Salesforce for everything, including Banner; Filemaker Pro; Curricunet
  - c. Can also use to follow graduates
8. Schedule Future TPC Discussion/Action Items:
  - a. 3D printer/maker space
    - i. Machine metals at IVC is a maker space; has lathe, mill, etc. Under career ed
    - ii. 3D printer, laser bay (cuts paper and cloth), plasma cutter, all use Autocad
    - iii. Pedagogy – project-based learning for engineering, career-ed, art, geology, geography, physics, mathematics (Klein-bottle)
  - b. Other instructional technology equipment (e.g. CCD, teleconferencing, video-casting, etc.) recommendations, vetting and compatibility with current and future systems.
  - c. COM BP/AP policies and procedures recommendations
  - d. Program Review of technology related requests (computers, software, etc.)
9. DEC Plan and infrastructure (CMS reviews, DE support)

Next meeting: April 27, 2017.