
Technology Committee

Sub-Committee of Planning and Resource Allocation Committee
Fall 2020 Semester

**Meeting Wednesday November 4th, 2020 via Zoom at
12:40pm**

Present: Khadija Nakhuda, Katherine Chuang, Paul Cheney, Luna Finlayson, Carol Hildebrand, Matthew Howard, Matthew Kent, David Patterson, Caitlin Rolston, Grace Mengqi Yuan

Absent: Andy Haber

Standing Items

1. Call to Order in Zoom at 12:40pm
2. The committee tabled the approval and adoption of the Agenda, and approval of minutes to the next standing meeting

Discussion Items

1. Review and finalize the 1st draft of Technology Master Plan
 - (1) Dave reported on the working sessions. During the multiple sessions, TPC members met and worked on the master plan.
 - (2) The first draft of the Tech Plan was sent to all members to review and comment on Oct 26th. Matt Howard, Caitlin, and Grace took turn and explained their revisions. Dave had compiled all the revisions into the draft plan but one initiative about projectors in the Instructional Technology category. Kaitlin, Dave, and Paul will reach out to Andy, who was not present due to a schedule conflict, to clarify.
2. PRAC submission
 - 1) Members discussed whom-else to send the draft plan to alongside sending it to PRAC. Most members prefer to have PRAC's feedback first before sending it to the campus community.
 - 2) Grace moved to send the finalized draft Technology Master Plan to PRAC co-chairs and selected stakeholders on Friday November 6th 2020. Dave seconded the motion. Members voted and approved the motion.

Meeting adjourned at 1: 30pm.