

**Meeting Monday December 7th, 2020 via
Zoom at 12:40pm**

Membership: Khadija Nakhuda, Katherine Chuang, Paul Cheney, Luna Finlayson, Andy Haber, Carol Hildebrand, Matthew Howard, Matthew Kent, David Patterson, Caitlin Rolston, Grace Mengqi Yuan

Present: Paul, Matt K. Andy H, David P., Matt H., Grace Y., Katherine C., Luna F., Caitlin Rolston

Absent: Khadija Nakhuda and Carol Hildebrand

Standing Items

1. Call to Order: 12:42 PM
2. Approval and adoption of the Agenda (11.04 and 12.07)
 - Matt H. motioned to approve the 11/4 agenda, seconded by Paul
 - Matt H. motioned to approve the 12/7 meeting agenda, seconded by Katherine C.
3. Approve minutes (10. 12 and 11.04)
 - Matt H. motioned to approve the minutes from the 10/12 meeting, seconded by Dave P.
 - Matt H. motioned to approve the minutes from the 11/4 meeting, seconded by Paul C.
4. Chair Announcements
 - Grace Y. cancelled the next meeting scheduled in December.

Discussion Items

1. TPC Charge
 - Draft link: [Charge Draft](#)
 - Reviewed the charge revisions submitted by Carol H.
 - Grace posed the question is TPC's role to "collect and disaggregate data" or is this PRIE's role?
 - Consensus agreed that it was both PRIE's role and TPC's role to work collaboratively together to collect and disseminate data.
 - Luna suggested changing the language "physical/mental abilities" to simply disabilities to be inclusive. The group agreed.

- Andy suggested changing the language from “especially” to “including”
 - Discussion around the bullet “Make recommendations for the purchase... in keeping with the district’s existing guidelines and practices to support minority and woman-owned businesses.” Grace and Paul requested that Dave and Matt and Luna work on adjusting the language because “minority and woman-owned” seemed overly broad.
 - Discussion around the bullet “Promote equitable access to and use of technology, especially for groups that are most impacted by white supremacy culture and racism.” Group ultimately agreed that it was necessary and that it should be kept in.
 - Paul C. suggested leaving the language as is and revise next semester if necessary.
 - Paul C. proposed submitting the TPC Charge to the Governance Council.
 - In Favor: 5
 - Abstaining: 2
2. Spring 2021 meeting items
- Paul C. suggested deciding on next semester’s meetings offline via email. Paul C. requested that Grace send out a doodle poll

Grace Y. moved to adjourn the meeting. Paul C. seconded. The meeting was adjourned at 1:22 PM.