

**Educational Planning Committee**  
**Report for Academic Year 2016-2017**  
**Student Access 2.3**  
**Presented by Jonathan Eldridge**

Please keep the report to a maximum of 2 pages for each objective.

1. EMP Recommendation and Objective (Include narrative from 2015-2018 strategic plan)

**EMP Recommendation Student Access 2:** Assess and make changes as needed in the class scheduling practices throughout the Marin Community College District, including the consideration of various non-traditional scheduling options, additional distance education offerings, and new career technical education courses and programs to meet business and community needs. Develop, implement and annually assess plans for more effective, accessible scheduling practices.

Includes the following:

- Community Responsiveness 5 which states: Assess and make changes as needed in the class scheduling patterns and practices, so that the times, days, and methods of delivering instruction match the needs of commuters and working adults; and
- Student Access 4 which states: Develop, implement and annually assess plans to improve student access, including enrollment at the Indian Valley Campus.

**Objective SA2.3:** Decrease the proportion of students who register late for classes.

2. What actions have been taken toward achieving the objective? Please describe. (reference action steps when relevant).

The Chancellor's Office's mandated enrollment priority system has yet to have the intended effect across the system—and COM is no different. That said, we are engaged in other efforts to make an impact here, including fixing issues with drops for non-payment/pay-as-you-go, implementing Navigate one-click registration (debuting in May), fitting the number of units offered to the budget (which reduces the overall availability of seats, making for incentive to register earlier), and counseling students on the impact of late registration.

3. Are you on track to achieve this objective? What evidence supports your judgment of progress made toward this objective? MAYBE.

We will gauge the impact—if any—on this objective of the implementation of Navigate one-click registration and our ongoing efforts to encourage early/on-time enrollment. There is still time to achieve a decline in late registrations by the end of this planning period.

**Performance Indicator SA2.3:** Percent of students registering for classes after the class start date is lower than baseline of 30% with decreasing trend over three years. (Baseline: April 15, 2015 for Spring semester, 70% of students were enrolled for 100% of their courses no later than the course start date.)

Percent of Students Registering for Classes After Class Start Date					
	Baseline Spring 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017
Late Registration Rate	30%	29%	32%	29%	31%

4. Have you achieved this objective? Yes  No  If not, why not?

See above.

Rating by Educational Planning Committee

*Activity:*

Red= No Progress

Yellow= Progress Being Made

Green= Complete

*Objective Met:* Yes  No