

**Educational Planning Committee**  
**Report for Academic Year 2016-2017**  
**Student Access 3.1**  
**Presented by Kathleen Smyth and**  
**Stacey Lince**

Please keep the report to a maximum of 2 pages for each objective.

1. EMP Recommendation and Objective (Include narrative from 2015-2018 strategic plan)

**EMP Recommendation Student Access 3:** Support distance education and effective use of instructional technology.

**Objective SA3.1:** Evaluate the scope and scale of the Distance Education program to support enrollment and student success goals.

2. What actions have been taken toward achieving the objective? Please describe. (reference action steps when relevant).

**Action Step 1.1:** Research other California Community Colleges Distance Education program offerings.

Research is ongoing. Designated COM employees attend the Chancellor's Office DE Coordinators monthly meetings and will attend an online teaching conference in June. Other colleges' DE plans and their respective policies are also regularly reviewed. The college is planning to arrange for a Lake Tahoe Community College DE math teacher to present to COM math faculty.

**Action Step 1.2:** Consult with Counseling Department and Academic Senate to determine enrollment gaps in IGETC and CSU GE-Breadth course offerings.

In progress/ongoing. We have identified Oral Communication and Lab Science as areas that are lacking for CSU and IGETC.

Three new courses have been approved by the Curriculum Committee and DEC to start Fall 2017: Two Multimedia Studies courses and History of African American Dance. Pending review of courses/content by DEC.

Spanish hybrid courses are also in discussion as potential future courses. Possible implementation by Fall 2018.

Outreach to specific departments to target specific requirements for CSU GE-Breadth and IGETC to consider developing online and hybrid courses that meet these GE areas. For example, Oral Communication and History for CSU GE-Breadth. An online Art History would serve both GE patterns well (we need more offerings in IGETC Area 3A).

**Action Step 1.3:** Draft 2016-2019 Distance Education Plan based on research and information collected.

The DE Plan is complete. The Plan was approved by the Academic Senate February 2017. The Plan is currently pending College Council and Board approval (expected April, 2017).

3. Are you on track to achieve this objective? What evidence supports your judgment of progress made toward this objective?

Yes. Continuing to add new courses that meet IGETC/CSU patterns. However, lab science will likely continue to be an issue as there are currently few effective examples of courses that allow for completion of the lab component.

**Performance Indicator SA3.1:** Distance Education program is appropriately scaled to support transfer and graduation requirements based on data and feedback collected.

Yes. Please refer to attached IGETC grid.

4. Have you achieved this objective? Yes  No  If not, why not?

This objective is ongoing and we are making progress each year to round out more of the general education offerings to satisfy the four-year patterns.

Rating by Educational Planning Committee

*Activity:*

Red= No Progress

Yellow= Progress Being Made

Green= Complete

*Objective Met:* Yes  No