

**Educational Planning Committee
Report for Academic Year 2016-2017
Student Access 5.2
Presented by Jonathan Eldridge and
Anna Pilloton**

Please keep the report to a maximum of 2 pages for each objective.

1. EMP Recommendation and Objective (Include narrative from 2015-2018 strategic plan)

EMP Recommendation Student Access 5: Develop, implement, and assess outreach activities that involve all segments of the college community and that target high school students, under-represented groups, and growing segments of the county's population.

Objective SA5.2: Improve matriculation process through cohesive activities that support strong transitions at COM.

We have worked closely with the Student Services Offices that are linked to our outreach efforts, especially Enrollment Services, Testing, Counseling, as well as Cashier's, to improve the efficiency of students' completing the matriculation steps. By identifying the specific steps in the application/testing/Student Ed Plan/Orientation/Financial Aid/Payment process, we have improved our tracking and support systems with students and coordination with COM staff.

We have increased the number of working sessions at the high school sites and community-based organizations ("CBO's") providing high touch support for the application, testing, and registration steps to reduce the percentage of errors and to expedite the process. At high schools, we send a team in the Fall and the Spring to assist students in separate CCCApply/Testing/SEP sessions, and for CBO's (e.g., YWCA, CCNB, and the Adult Schools) we lead sessions at their sites to assist with applications, FAFSA completion, setting up MyCOM portals, and registration. When available, we send Counselors to sites when the number of students warrants "push-in" support. By increasing our direct support, we strive to mitigate the risk of students "stopping out" when they are stymied by the process. Our Student Ambassadors have been trained in SARS and Navigate to assist in ensuring that students who complete testing make a Counseling appointment to develop their Ed Plan, and to assist students with One-click Registration at College Success Saturday.

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2. What actions have been taken toward achieving the objective? Please describe (reference action steps when relevant).

Action Step 2.1: The Summer Bridge Program has grown steadily over the past 3 years from 24 in its first year, to 50 in the second year, and 86 in last year's program. We should point out that a generous donor provided a powerful incentive for last year's students in the form a Chromebook/book grant that resulted in the significant growth in the program. We are hoping that this year's program will grow to 125 (5 sections: 3 in June and 2 in July) and we are awaiting word from the same donor as to whether the incentive would be offered to this year's

students.

2015-2016 College Success Saturday attendance was 179, with more faculty members participating in the Orientation Workshops (from 6 in 2015 to 10 in 2016) increased participation in numbers and also departments at high school college/career fairs (particularly among CTE programs, e.g., Dental Assisting, Court Reporting and Computer Information Systems), campus tours (particularly among Library staff, Fine and Performing Arts, CTE, Business Office Systems and CIS), and Summer Bridge Panels. Alan Scofield and Logan Wood are both working on special projects to increase the faculty engagement in Outreach efforts, developing promotional materials and a database of stories, volunteers, and programs to showcase.

Action Step 2.2: Summer Bridge students fill out an exit survey which shows improvement in placement scores by at least one level for 65% of the students in English or Math, which is consistent with prior years. Also, students report greater familiarity with the campus, Student Services, Degreeworks, and the registration process at the end of Summer Bridge which has influenced their persistence, retention and self-advocacy. The sense of community built among the students also manifests in accountability as students look out for each other and support each other long after Summer Bridge.

3. Are you on track to achieve this objective? What evidence supports your judgment of progress made toward this objective? YES.

Performance Indicator SA5.2: Increase student attendance as well as staff and faculty participation by 10% in all of the pre-college activities. Baseline: AY 2014-15, 24 Summer Bridge students; 160 College Success Saturday participants in May; 6 faculty participants in new student orientation.

See question 2, Action Step 2.1.

4. Have you achieved this objective? Yes No . If not, why not?

Rating by Educational Planning Committee

Activity:

Red= No Progress

Yellow= Progress Being Made

Green= Complete

Objective Met: Yes _____ No _____