

Educational Planning Committee
November 7, 2022
2:00-4:00 p.m.
AC 229 and Via Zoom

Present: Holley Shafer, Lilyana Barajas, Emily Fox, Mary Kesler, Alison Brier Welch, Sara Malmquist-West, Alina Varona, Irina Roderick, Logan Wood

Absent: Julian Solis, Cara Kreit

Introduction of new member: Irina Roderick

Guest presenters: Carol Hernandez, Jonathan Eldridge, Cari Torres

Agenda: Approved

Minutes 10/17/22: Approved

Study Session

Facilitator leads review of IP Goal 3, IP Goal 4, IP Goal 5, IP Goal 6

Champion Presentation by: Cari Torres-Benavides

IP3: Implement a student-centric master schedule that meets student needs for timing, location, and course offerings rotation.

Objective 3.1

Establish and implement the master schedule process.

See Champion Report_IP3 in Additional Materials with the 11/7/22 Agenda.

Discussion:

- Student centered schedule should be innovative, utilizing delivery modes (hybrid and distance education courses)
- How far ahead can we schedule courses? Tried to schedule a year ahead but hard to schedule faculty
- Working with faculty ahead of time, to prevent issue of scheduling two classes at the same time that students need.
- Will encourage more communication between departments to address potential schedule conflicts for students
- COMmunity Hour will continue to be held at same time. There are always conflicts, schedule will work around COM Hour.

What can EPC do to support this work? Encourage campus community to be involved in this process. It is very timely, waiting for CALGETC. Need to be able to handle the changes that are coming due to CALGETC. Will have to look at courses and establish a process.

Champion Presentation by: Jonathan Eldridge

IP4: Develop innovative offerings, scheduling, and delivery methods for student success and equity.

Objective 4.1

Develop student-centered, data informed course offerings that consider scheduling (time of day / late start) and delivery methods that enable student success and equity.

See Champion Report_IP4 in Additional Materials with the 11/7/22 Agenda.

Discussion:

- Re: scheduling and delivery methods, PRIE sends surveys to students each semester to gather information to advise these decisions; we are now 16%-17% DE, probably need more offerings based on student feedback; DE committee is looking to be closer to 25-30% of classes
- What data do you need to do this work? Need to assess how we move from data to recommendations to implementation (decision making process) and evaluate the impact on enrollment, student satisfaction, success outcomes
- What are the articulation issues? Making sure that courses will transfer. Meeting with depts and how CALGETC changes will impact dept. Resolving the articulation issues related to transfers and apprenticeships; ensure compliance with Chancellor's Office (for example, usually computer labs cannot be taught online), consider and address transfer and articulation issues; driven and informed by data
- Apprenticeships: Getting through structuring an apprenticeship the first time. Using Golden Gate Transit apprenticeship as a model to use for future apprenticeships.
- Scheduling: Suggestion that before departments assign faculty to courses, departments submit a proof of the schedule and have it approved to ensure it's student-centered.
- Student surveys are helpful – however, we need faculty availability to make those changes happen.

What can EPC do to support this work? Champion the importance to focus our efforts on the issues that are most important.

Champion Presentation by: Carol Hernandez

IP5: Create opportunities for faculty to collaborate and share effective teaching methodologies.

Objective 5.1

Embed equity principles and practices in the classroom.

Objective 5.2

Open the Teaching and Learning Center for faculty and staff professional learning.

See Champion Report_IP5 in Additional Materials with the 11/7/22 Agenda.

Discussion:

- Who are the constituent groups? Umoja, PLC, Puente, instructional technology, Academic Senate and others. They are still identifying who should be on this task force. Create a group who will be charged with the 2 action steps.
- Decolonizing the curriculum: revising increasing ENG 101
- How to create a long-term Professional Development. IR&D, OER grant, new grant from Chancellor's Office.
- Going to one Flex activity isn't enough. Ideas that faculty need support, continued education and motivation to make changes happen. Faculty and district need to work together.

What can EPC do to support this work? Opportunity to encourage colleagues, staff, fellow faculty to attend the Flex Sessions.

Champion Presentation by: Carol Hernandez

IP6: Improve completion of transfer-level math and English courses within a one-year timeframe through changes to curriculum and teaching/learning practices.

Objective 6.1

Improve communication to high schools of the benchmarks needed for math, English, and ESL at COM, engaging in anti-racist practices to improve access and success (see also IP Goal 2).

Objective 6.2

Improve universal design pedagogy and curriculum to ensure the success of COM's racially and culturally diverse students in the program relevant gateway math and English courses.

Objective 6.3

Improve universal design pedagogy and curriculum to ensure the success of COM's racially and culturally diverse students in content courses with identified math and English skills.

See Champion Report_IP6 in Additional Materials with the 11/7/22 Agenda.

Discussion:

- MESA = Mathematics, Engineering, Science, Achievement Grant: deadline was last Wed. Once we were certified we were guaranteed the money for 5 years.
- Is the grant just for community college or high school as well? Increasing relationships from high schools to a pipeline to COM. Grant is college-level, but will be coordinating with the folks working with high schools, working with the portion of the population that are low-income, diversifying our STEM pipeline. Increasing support systems to grow our STEM pipeline.
- There will be a full-time MESA coordinator – permanent starting July 1st. Leveraging our current resources and making them more robust.

EPC discussion and debrief – will discuss more at the next meeting. Mary will post minutes and documents before the next meeting.

Wrap Up

Next meeting is November 21, 2022