

November 7, 2016

2:00-4:00 p.m.

Room AC217

Present: Cara Kreit, Carol Hernandez, Christina Leimer, Connie Siegenthaler, David Everitt, Mia Chia, Paul Wilson, Peggy Dodge, Nicole Oldendick (staff resource)

Absent: Steven Newton

MINUTES

Agenda

Agenda approved for the current meeting.

Minutes

Christina corrected what was said about the next planning cycle at the last EPC meeting (10-17-16). After that meeting, she reviewed the Integrated Planning Manual. Development of the educational master plan will not begin until spring 2018. Upon this clarification, the minutes for the 10-17-16 meeting were approved.

December Reporting Prep

Greg Nelson will report in December on College Systems 6.1-6.3 and Linda Frank will report on Additional Objective 1. The reports will follow the same format as last year's. Reports will be sent one week in advance of the next meeting and will include any supporting documentation. The meeting's agenda will include time to discuss any of the EPC members' thoughts or questions before the presentation.

It was noted that reviewing the reports in advance and having the time for discussion during the EPC meeting are beneficial for and to the members and the rating process. Peggy underscored how helpful it is to read the strategic plan. The full strategic plan is only available in electronic format: <http://www.youblisher.com/p/1374607-COM-Strategic-Plan-Report-2015-2018/>. David indicated that he has started creating a table that summarizes the different objectives for easy reference. When complete, he will share the table with Nicole for distribution to all EPC members. Christina will send him the table PRIE uses for tracking.

Jonathan Eldridge's reports on SS1.1 and SS1.5 will be rescheduled. Given the unavailability of financial aid data and his desire for a more thorough response, he was unable to report out this semester as he had previously requested.

There was brief discussion regarding the accreditation site visit. The work that comes out of the EPC serves as part of COM's institutional history and was a source of information in writing the institutional self evaluation report (ISER). Committees that the visiting team will likely want to

meet with include those associated with program review, student learning outcomes, and the strategic plan. For previous EPC discussion on this topic, refer to the 10-17-16 minutes.

Chair(s)

There is presently no interest by current faculty members to serve as co-chair.

Motion by David Everitt and second by Cara Kreit/Mia Chia to elect Christina Leimer as chair for the 2016-17 academic year. All members were in favor.

Next meeting: December 5, 2016

Agenda items to include presentations on Additional Objective 1 and College Systems 6.1-6.3.