

**Educational Planning Committee**

**May 6, 2019**

**2:00-4:00 p.p.**

**Room AC217**

**Present:** Cheo Massion, Hiem Nguyen, Gina Cullen, Leslie Lee, Cara Kreit, Steve Newton, Julian Solis, Holley Shafer (Guest), David Everitt, Connie Siegenthaler

**Absent:** Christina Leimer, Fernando Sanchez, Peggy Dodge

**Agenda**

Agenda approved for the current meeting.

**Minutes**

Minutes approved for 4/15/19

**Strategic Plan Taskforce proposed changes to the Educational Master Plan Discussion**

**Focus Area: Indian Valley Campus**

CURRENT EMP LANGUAGE:

IVC Goal 3: Improve student access to IVC, including transportation.

FOCUS AREA TEAM PROPOSED EMP LANGUAGE:

IVC Goal 3: Improve student and community access to IVC, including transportation.

**This change was accepted by the EPC**

IVC Goal 4: Investigate potential affordable housing development at IVC and implement if feasibility warrants. **-MOVED to College Systems as Goal 7**

FOCUS AREA TEAM PROPOSED EMP LANGUAGE:

CS Goal 7: Plan, design, facilitate and provide logistics for the creation of faculty and staff housing for the purpose of retention and longevity among district staff.

**This change was accepted by the EPC**

**Focus Area: Community Engagement and Responsiveness**

CURRENT EMP LANGUAGE:

CER Goal 3: Periodically assess community needs (including Novato and West Marin).

FOCUS AREA TEAM PROPOSED EMP LANGUAGE:

CER Goal 3: Routinely and systematically assess community needs with specific focus on segments of the service area that have been historically disenfranchised.

**CURRENT EMP LANGUAGE:**

CER Goal 4: Respond to community needs in all mission-relevant arenas in a more flexible and timely manner

**FOCUS AREA TEAM PROPOSED EMP LANGUAGE:**

CER Goal 4: Routinely and systematically respond to community needs from CER3 in all mission-relevant arenas in a more flexible and timely manner.

**This change was accepted by the EPC**

**Strategic Plan timeline discussion:**

Strategic Plan will be distributed to the COM Community by convocation. More work is needed for full alignment across some areas of the plan which will be completed over the summer.

Groups should not suspend or refrain from beginning work while the plan is being finalized.

Work to be done over the summer includes:

- Identifying co-champions for each focus area – these are the people who will be actually overseeing the day to day implementation of the action steps.
- Connecting the dots on the marketing/communication area. This area touches several other areas and work is needed to identify these areas and id areas of overlap.
- Alignment between College Services and Indian Valley Campus focus areas
- Vision for Success goals due to the chancellor's office by the end of May. We need to map EMP goals and other operational plan goals to these Vfs goals for internal planning purposes.
- Technology: We need to take one more look to see if technology and tech plans need to be included in any current objectives / action steps
- Performance indicators: Holley will be working with co-champions to strengthen p.i.s and clarify measurability of some objectives. Holley will also be developing baseline data.

**Membership for Fall 2019**

Cara Kreit was elected as Faculty Co chair for the Fall. Meeting times will be finalized. Cheo Massion will be on sabbatical for the Fall 2019 semester.

**Next EPC meeting is tentatively September 9, 2019**