

**Educational Planning Committee**

**May 4, 2020**

**2:00-4:00 p.m.**

**Via Zoom**

**Present:** Gina Cullen, Cara Kreit, Holley Shafer, Connie Siegenthaler, Sharon Goldfarb, David Everitt  
Amina Nakhuda, Leslie Lee, Logan Wood, Julian Solis

**Absent:** Ryan Bryne

**Agenda**

Agenda approved for the current meeting.

**Minutes**

Minutes approved for 04/06/2020

**Agenda Items:**

**1. Review of written goal progress reports:**

**IVC Goal 1:** Progress dependent on COVID-19. EPC may need to revisit this goal after the pandemic has receded. EPC agrees with the rating of Substantial Progress but Cara will reach out to Jonathan for additional evidence (vision statement, Dean position description) and Holley will update p.i. w/ this year's information when available.

**2. CER Goal 1:** EPC agrees with the rating of Substantial Progress but Cara will reach out to Jonathan for additional evidence about listed partnerships, vision statement, Dean description, and p.i. #2 data in narrative form.

**3. CS Goal 1 Objective 3 Additional Evidence: Grant writing capacity.** EPC would like to request additional evidence of the department interviews that were conducted and priorities set. EPC would like to make a recommendation that for Action Step 3.3, that support of faculty grant-writing be considered as part of creating this procedure, and that there be clarity as to whether grants are maintained by individual or Advancement Office.

**4. IP Goal 1:** There has been a lot of behind the scenes work done but progress has slowed down to COVID-19. EPC agrees with the rating of Substantial Progress. Performance indicators are not available yet due to the pandemic.

**5. IP Goal 3:** EPC acknowledges the rating of No Progress due to COVID-19 disruptions and that IP Goal 1 needs to be completed before Goal 3. EPC will insert language to summarize why in the Quarterly Report.

**6.** If there is nothing to report for a given Goal do we want a report for the cycle indicating that?  
General consensus was yes

**Next Meeting – May 18, 2020**