

**FACILITIES PLANNING COMMITTEE**  
**March 23, 2017**

**Meeting Summary**

*Present: James Kuromiya, Vickie Lamke, Sara McKinnon, Maridel Barr, Klaus Christensen. Absent: Heidi Rank, Trevor Bjorklund*

TOPIC	DESCRIPTION	TIME	CATEGORY:
1. Intro, agenda	Approve agenda & previous minutes	5 min	Action
2. Group	Full Program Review	50 min	Discussion
3. Closing	Confirm next meeting date(s) if indicated by group	5 min	Action

**Introductions**

The agenda and minutes were approved.

**Program Review**

The group discussed program review for the majority of the meeting. The items discussed are listed in the “*Program Review 2016-17*” tracking list. This session we covered the following departments: Registered Nursing, Medical Assisting, EMT, and Dental Assisting. We also reviewed requests from Business, the Department of Communications, English Skills, ESL, and Noncredit ESL. We’ll take up the review again at the next meeting starting with World Languages.

James noted an increase in requests from faculty for computers and computer labs. This could be shared with department heads. Sara also mentioned that AC 114 was never fully set-up and that lab needs to be finished.

**Next meeting date:** April 26, 2017, SMN #305 from 2:00-3:00 pm.