

FACILITIES PLANNING COMMITTEE
February 27, 2019

Meeting Summary

Present: Klaus Christiansen, Jeff Cady, Maridel Barr, Paul Wilson, Isidro Farias, Stormy Miller, James Kiromiya,

Absent: Greg Nelson, Janelle La Cheux, David Zec, Trevor Bjorklund

TOPIC	DESCRIPTION	TIME	CATEGORY:
1. Intro, agenda	Approve agenda & previous minutes	5-10 min	Action
2. Review Charge of the Committee	Group Review of the Charge	20 min	Discussion
3. Measure B Updates	Isidro Farias	10 min	Discussion
4. Miscellaneous Maintenance Updates	Klaus Christiansen	10 min	Discussion
5. Parking Lot 5	Stormy Miller	10 min	Discussion
6. Closing	Confirm next meeting date(s) if indicated by group	5 min	Action

Agenda and Minutes

Klaus suggested switching order of Agenda items #2 and #5. Motion to approve revised agenda Klaus/Paul, passed. Motion to approve minutes Klaus/Paul, passed.

Measure B Updates

Isidero reported he is working with Ellen from Gilbane to create a graphic of the timeline for those moving their offices/departments for upcoming construction and renovations at the Kentfield campus. The LRC will remain open into 2020, and no move plans have been firmed up at this time. Upcoming moves will be made to accommodate renovations in Fusselman Hall. He expects to have this worked out

in about a month, and after the Board of Trustees approves the timelines and moves, that information will be made available to this group. The POMO work will be completed in June 2019. Then 5 portable classrooms will be moved to Kentfield at the great lawn. He expects that FH residents/classes will be in the portables #6, 3, 5 and 7 by Fall Semester 2019. Those portable trailers will be upgraded.

The Kentfield ball fields have been delayed, and we are not likely to meet the March 15 opening date. LRC is out for Requests for Proposals and a job walk for contractors will be held on Monday 3/4 and Thursday 3/7, for architects and engineers. Proposals are due April 5, 2019 and Gilbane and the VP of Administrative Services will create a short list about 5 firms for a committee to interview. This is a design build project. The screening committee will recommend the top candidates by the May 14 (BOT date). The M&O building is currently out for bid and DSA has approved the set. This is a modular steel structure that needs to be assembled. We hope to start construction by May. The fire lane on the north side of PE building is a problem. It will be included in the bid for the construction of the building. Estimating 6 months construction for the 2 buildings in this set.

At the IVC campus, we have DSA approval for the Jonas Center project. The ground breaking ceremony for the Jonas Center is 3/8 at 11:00 am. Currently we are awaiting DSA approval for phase 2 of Miwok. We are getting proposals for remodeling of buildings 9 & 12. Enrollment services will move into Bldg. #9 on a permanent basis. Building #12 will become a student center, with 1 classroom, 4 study rooms and a small café and some offices. Bldg. #27 will be repainted.

Miscellaneous Maintenance Updates

Klaus said we had lots of leaks during the rain. We are up to 8 leaks in the AC. There are window leaks, and door leaks and the building is only 4 years old. He will address these leaks when the weather dries up. A 60' oak tree came down at IVC during the rains. It was close to building #17 and the culverts dumped too much water at the base of the tree which loosened it up. He will see if he can mill it and use it on campus. A window left open in PV-4 resulted in water all over the floor. AC104 had to be painted because of upside down footprints on the wall under the white board. We may add kickplates to doors in AC. In the FA building, a rub rail has been installed in several rooms where the door handle dings the wall. We had a power black-out on 2/14 and the cell phones didn't work. Classes were cancelled until 1:00 pm. We may go back to push to talk phone to avoid this issue.

Parking Lot #5

Stormy has received calls about access issues including a call regarding Lot 5 signage for the whistle-stop, and signage for the location of the ramp. She thinks the lot will be changing soon so it would be a temporary fix. Klaus agreed that temporary signage might be possible. Another area, a student called about is Building #4. They parked behind building #5 and there is no parking allowed there. Signage is posted about no parking in that area. There are 2 ADA parking spots below Bldg. #2 available for use. A

request has been made for automatic doors at the PE building from the students in rm. #40 and possibly room #60. Klaus has seen a work order for #40. Maybe this could come under site improvements under measure B. It requires a lot of structural alterations including running power and maybe a new door. Stormy asked for bottle fillers in the PE building. Maybe a retro fit kit to attach to the water fountains would work.

Jeff asked if there is a map available on the Bolinas site? Klaus reported there is a working group to investigate what might be done at the Bolinas site with architects and faculty in the group.

Closing Items for Follow-Up

Ask Meg about annual program review which is due in the spring. Will we have the facilities part by March? Maridel will reach out for information.

Next meeting date is 03/27/19 in AC303 from 2:00-3:00 pm.